



# IGNOU CONVERGENCE SCHEME & GOBI ARTS & SCIENCE COLLEGE



( An Autonomous institution affiliated to Bharathiar University, Coimbatore  
and Re-accredited by NAAC with "A" Grade )

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**Gobi Arts & Science College a Partner Institution of IGNOU Under Convergence Scheme announces admission to the following programs commencing in July, 2008.**

## **ADMISSION NOTIFICATION : 2008-2009**

**( Open to all students / employed / unemployed persons )**

## P R E A M B L E

*Gobi Arts & Science College* is an Autonomous Accredited Co-educational Institution affiliated to *Bharathiar University, Coimbatore*. Started in the year *1968* in the non-descript part of the erstwhile Coimbatore (presently Erode) district by a group of *socially conscious* and *service minded* personalities, the college provides educational opportunities to the *meritorious students* of this rural area. With its magnificent ambience and modern high-tech facilities, the institution is steadily ambling towards the pinnacle of excellence without deviating from its cherished philosophy of not collecting capitation fees from any student for any course. The avowed policy of the institution paves way for many poor and meritorious students to enter into the portals of higher education. It is an undeniable fact that this institution has produced thousands of first generation degree holders in this area and helped them to come out of the clutches of poverty, as a good number of them are either employed or self employed.

Endowed with wonderful infrastructure facilities in its sprawling 45 acre campus, the institution provides quality education and research facilities to students and teachers of this area. It has never hesitated to introduce innovative methods in teaching and learning process. It was the first to get *Autonomous status* in the Erode district and has been sincerely pursuing the ardent principles of Autonomy in letter and spirit. It is also one among the few institutions which had the privilege of introducing *CIA* system, initiated by the former *Vice-Chancellor of Madras University, Dr. Malcom Adhisesiah*. It has the distinction of being the first institution in Erode district to be accredited by *NAAC* and it is the first institution to offer the courses under the *Choice Based Credit System (CBSC)*. Further, the college has the unique honour of deputing two of its former Principals to adorn the post of the *Registrar* of *Bharathiar University*. Presently the institution houses nearly 2500 students and half of them are women. By providing higher education to large number of women students, the college is discharging an important social responsibility in a creditable manner.

The institution has a visionary and result oriented management with clear goals and objectives. Well established organizational structure, transparent admission process, academic flexibility under Choice Based Credit System (CBCS), well conceived plan for monitoring student progress, efficient mechanism to recruit qualified and adequate faculty and opportunity for continued academic progress and professional advancements are the positive features of the institution.

The institution promotes research culture among the faculty and students and encourages them to publish academic work, promotes faculty participation in consultancy and is responsive to the needs of community. It also conducts relevant extension and awareness programmes to develop purposeful campus-community nexus. The growth of the infrastructure keeps pace with academic growth of the institution and has effective mechanism for maintenance and optimal use of infrastructure. It uses student feedback for quality enhancement, offers competent academic counseling and placement services to its students and arranges for fair distribution of financial aid to students. The institution also displays sensitivity to changing educational, social and market demands and is always geared to promote an ambience of creativity and innovations.

Undeterred by the disadvantages of its rural background, the institution leaves no stone unturned in introducing the modern concepts and facilities on the campus. The well groomed serene atmosphere is propped up by

- A botanical garden and a park
- A well stacked computerized library.
- Well equipped laboratory facilities.
- A spacious Computer Centre with Internet facility
- A place of worship
- Adequate number of class rooms and infrastructure
- Metal top roads linking all corners of the campus
- Separate hostels for men and women, equipped with computer, internet and health centers.

- Compulsory enrolment of students in their first two years of UG study in the co-curricular activities viz. NSS, NCC, SSL, YRC, Yoga & meditation and Sports & Games
- Introduction of Ethics and Culture as foundation course
- Conduct of series of career guidance programmes under the title what next?
- Conduct of Remedial English course with the object of providing confidence to rural students to face challenges in higher education
- Specially designed Spoken English course for UG and PG students to improve their fluency and communicative skills
- English language laboratory with multimedia facilities
- Publication of quarterly news letter which virtually mirrors the performance of the college
- Placement Cell
- Students Welfare and Counseling centre
- Examination centre
- Yoga and Meditation Centre
- Well furnished Conference and Seminar halls
- Fine Arts Club and Debating Club which help the students to display their talents
- Archaeology, Numismatics and Philately club which provide opportunities to go down the pages of the history
- Selection of student office bearers based on the academic merit
- A fine tuned Student's Union and Tamil Peravai
- Health centre manned by a qualified doctor
- Separate fitness centres for men and women
- A sprawling ground for track and field events
- Recent addition of 4.8 acres of adjacent land to the existing campus area of 40 acres

and to cap it all, a devoted management and band of dedicated staff, both teaching and non-teaching and disciplined students forming the corner stones of this dynamic institution, Right from the beginning of the Autonomy conferred to the Institution, the Institution is following CIA system. The percentage of CIA component is increased as suggested by the Bharathiar University Autonomous Review Committee.

The Choice Based Credit System introduced incorporated interdisciplinary courses within the curriculum. The intradisciplinary and extra credit courses are also introduced. The Autonomous system provides wide option for the students to choose from among six co-curricular Activities namely NSS, NCC, YOGA, SPORTS, SSL & YRC.

All the Departments conduct extension programs for the social upliftment of the rural people of this area.

Transparency in Evaluation and Examination is being followed in letter and spirit. The credit points awarded to the students in this institution is on par with international standard. The credit system also includes letter Grading.

Consistent revision and syllabus is being done for all the courses whenever it is felt necessary.

The Research Activities in the campus involves guiding the scholars, enriching research activities by the faculty and working with minor and major research projects sponsored by UGC. Students projects in various courses are encouraging activity under the autonomous system.

A adequate infrastructure facilities has been developed in the recent past.

Entrepreneurial oriented subjects are introduced wherever possible.

A lot of improvements and progress are taking place and this is going to be a continuous process under the system of autonomy.

## Preface

Enhancing the quality and quantity of education delivery in the context of the social dimensions of the country is a major challenge before the Indian higher education system. The University and Collegiate Education system in the country is in the initial phases of major innovations and reforms to meet these challenges. The Ministry of Human Resources Development of the Government of India, Planning Commission, the University Grants Commission, All India Council for Technical Education, Distance Education Council, National Council of Teacher Education and all other public and private bodies dealing with education are working on a large number of schemes to achieve excellence in education along with equity and access. The unprecedented expansion of the tertiary education system started happening with the increase in the number of Central Universities, State Universities and large number of colleges. The national target is to enhance the Gross Enrolment Ratio from 10% to 15% during the next five years. In this endeavour the existing higher education institutions have a pivotal role to play. Universities and the Colleges are getting prepared for this transformation.

The role of technology-augmented conventional face-to-face education, Open and Distance Learning, Satellite Education and On-line Education in enhancing the quality of the teaching-learning process and in expanding the reach of education with social inclusivity is enormous. Some of the important questions which need to be addressed are:

- How the existing colleges and the university departments can be provided with capabilities of ICT and web-based teaching-learning so that they can almost double the enrolment in their own popular courses without compromising on quality?
- How the idling time of the physical facilities like class rooms, laboratories, libraries, computer centres etc., can be more effectively and optimally utilized through a combination of face-to-face and Distance Education approaches?
- How the capabilities and services of large number of qualified teachers in affiliated colleges can be additionally (overtime) used for enhancing the quantity of education delivery by involving them pro-actively and giving them required ICT capacity building?
- How the ICT infrastructure of the technological institutions coming under the AICTE, Autonomous Colleges and Colleges with Potential for Excellence under the UGC, NIITs, IITs, private, credible IT institutions can be availed in a clustering approach to enhance the capabilities of middle-level and average quality colleges for enhanced quality and education delivery?

In the above context, for the Capacity Building and strengthening of the conventional university and Collegiate education system, a new Scheme was conceived jointly by UGC, IGNOU, Distance Education Council and AICTE under the guidance of the Ministry of Human Resources Development. Approaches towards realizing these challenges in thousands of affiliated colleges in the country are delineated in this proposal.

  
(Prof. V.N. Rajasekharan Pillai)  
Vice-Chancellor  
IGNOU



**IGNOU - DEC  
Convergence Scheme**

**Implementation  
of  
IGNOU Programmes**

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## 1. IGNOU PROGRAMMES: ELIGIBILITY CRITERIA AND FEE

S. No.	Name of the Programme	Prog. Code	Eligibility	Min age as on 1st Jan. of the Academic Year			Programme Fee	Medium of Instruction
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
(1)	Doctor of Philosophy (Ph.D.) in Education	Ph.D.*	An M.Phil Degree and a PG Degree in a relevant discipline with 55% marks (50% marks in case of SC/ST/PH) or an equivalent grade from a recognised institution of higher learning.	No bar	2 Yrs	5 Yrs	Rs. 5,500/-per annum	English/Hindi
(2)	Doctor of Philosophy (History)	Ph.D.*	An M.Phil Degree and a PG Degree in relevant discipline with 55% marks (50% marks in case of SC/ST/PH) or an equivalent grade from a recognised institution of higher learning. OR Master's degree in a relevant discipline with at least 55% marks (50% marks in case of SC/ST/PH) or an equivalent grade from any University or a recognized institution of higher learning and five yrs of teaching/ industry /administration /professional at experience at senior level and have made demonstrable contribution.	No bar	2 yrs	5 yrs	Rs. 5,500/-Per annum	English/Hindi
(3)	Doctor of Philosophy (Tourism studies)	Ph.D.*	An M.Phil Degree and a PG Degree in relevant discipline with 55% marks (50% marks in case of SC/ST) or an equivalent grade from a recognised institution of higher learning. OR Master's degree in a relevant discipline with at least 55% marks (50% marks in case of SC/ST/PH) or an equivalent grade from	No bar	2 yrs	5 yrs	Rs. 5,500/- Per annum	English/Hindi

			any University or a recognized institution of higher learning and five yrs of teaching/ industry /administration /professional at experience at senior level and have made demonstrable contribution.					
(4)	Doctor of Philosophy (Pol. Science)	Ph.D.*	An M.Phil Degree and a PG Degree in relevant discipline with 55% marks (50% marks in case of SC/ST) or an equivalent grade from a recognised institution of higher learning. OR Master's degree in a relevant discipline with at least 55% marks (50% marks in case of SC/ST/PH) or an equivalent grade from any University or a recognized institution of higher learning and five yrs of teaching/ industry /administration /professional at experience at senior level and have made demonstrable contribution	No bar	2 yrs	5 yrs	Rs. 5,500/- Per annum	English/ Hindi
(5)	Doctor of Philosophy (Economics)	Ph.D.*	An M.Phil Degree and a PG Degree in relevant discipline with 55% marks (50% marks in case of SC/ST/PH) or an equivalent grade from a recognised institution of higher learning. OR Master's degree in a relevant discipline with at least 55% marks (50% marks in case of SC/ST/PH) or an equivalent grade from any University or a recognized institution of higher learning and five yrs of teaching/ industry /administration /professional at experience at senior	No bar	2 yrs	5 yrs	Rs. 5,500/- Per annum	English/ Hindi

			level and have made demonstrable contribution.					
(6)	Doctor of Philosophy (Sociology)	Ph.D.*	An M.Phil Degree and a PG Degree in relevant discipline with 55% marks (50% marks in case of SC/ST/PH) or an equivalent grade from a recognised institution of higher learning. OR Master's degree in a relevant discipline with at least 55% marks (50% marks in case of SC/ST/PH) or an equivalent grade from any University or a recognized institution of higher learning and five yrs of teaching/ industry /administration /professional at experience at senior level and have made demonstrable contribution.	No bar	2 yrs	5 yrs	Rs. 5,500/- Per annum	English/ Hindi
(7)	Doctor of Philosophy (Public Admn.)	Ph.D.*	An M.Phil Degree and a PG Degree in relevant discipline with 55% marks (50% marks in case of SC/ST/PH) or an equivalent grade from a recognised institution of higher learning. OR Master's degree in a relevant discipline with at least 55% marks (50% marks in case of SC/ST/PH) or an equivalent grade from any University or a recognized institution of higher learning and five yrs of teaching/ industry /administration /professional at experience at senior level and have made demonstrable contribution.	No bar	2 yrs	5 yrs	Rs. 5,500/- per annum	English/ Hindi
(8)	Doctor of Philosophy (Lib. & Inf. Sciences)	Ph.D.*	An M.Phil Degree and a PG Degree in relevant discipline with 55% marks (50% marks in	No bar	2 yrs	5 yrs	Rs. 5,500/- Per annum	English/ Hindi

			<p>case of SC/ST/PH) or an equivalent grade from a recognised institution of higher learning.</p> <p>OR</p> <p>Master's degree in a relevant discipline with at least 55% marks (50% marks in case of SC/ST/PH) or an equivalent grade from any University or a recognized institution of higher learning and five yrs of teaching/ industry /administration /professional at experience at senior level and have made demonstrable contribution.</p>					
(9)	Ph.D Programme in Mathematics	Ph.D(MT).*	<p>An M.Phil Degree and a PG Degree in relevant discipline with 55% marks (50% marks in case of SC/ST/PH) or an equivalent grade from a recognised institution of higher learning.</p> <p>OR</p> <p>Master's degree in a relevant discipline with at least 55% marks (50% marks in case of SC/ST/PH) or an equivalent grade from any University or a recognized institution of higher learning . Candidate of this category will have to undertake course work before registration into the Ph.D programme.</p>	No bar	2 yrs	5 yrs	Rs. 5,500/- Per annum	English/Hindi
(10)	Ph.D Programme in Physics	Ph.D(PH)*	<p>An M.Phil Degree and a PG Degree in relevant discipline with 55% marks (50% marks in case of SC/ST/PH) or an equivalent grade from a recognised institution of higher learning.</p>	No bar	2 yrs	5 yrs	Rs. 5,500/- Per annum	English/Hindi
(11)	Doctor of Philosophy (Hindi)	Ph.D.*	<p>An M.Phil Degree and a PG Degree in relevant discipline with 55% marks (50% marks in case of SC/ST/PH) or an</p>	No Bar	2 yrs	5 yrs	Rs. 5,500/- Per annum	Hindi

			equivalent grade from a recognised institution of higher learning.					
(12)	Doctor of Philosophy (English)	Ph.D.*	An M.Phil Degree and a PG Degree in relevant discipline with 55% marks (50% marks in case of SC/ST/PH) or an equivalent grade from a recognised institution of higher learning.	No Bar	2 yrs	5 yrs	Rs. 5,500/- Per annum	English
(13)	Doctor of Philosophy (Commerce)	Ph.D.*	An M.Phil Degree and a PG Degree in relevant discipline with 55% marks (50% marks in case of SC/ST/PH) or an equivalent grade from a recognised institution of higher learning. OR Master's degree in the relevant discipline with at least 55% marks (50% marks in case of SC/ST/PH) or an equivalent grade from any University or a recognized institution of higher learning and five yrs of teaching /industry /administration /professional experience at senior level.	No Bar	2 yrs	5 yrs	Rs. 5,500/- per annum	English
(14)	Doctor of Philosophy (Management)	Ph.D.*	An M.Phil Degree and a PG Degree in relevant discipline with 55% marks (50% marks in case of SC/ST/PH) or an equivalent grade from a recognised institution of higher learning. OR Master's degree in the relevant discipline with at least 55% marks (50% marks in case of SC/ST/PH) or an equivalent grade from any University or a recognized institution of higher learning and five yrs of teaching /industry /administration /professional experience at senior level	No Bar	2 yrs	5 yrs	Rs. 5,500/- per annum	English

(15)	Doctor of Philosophy (Social Work)	Ph.D*	An M.Phil Degree and a PG Degree in Social Work with minimum 55% marks (50% marks in case of SC/ST/PH) or an equivalent grade from a recognised institution of higher learning. OR Master's degree in Social Work with minimum 55% marks (50% marks in case of SC/ST/PH) or an equivalent grade from a University or a recognized institution of higher learning and five yrs of teaching /research/extension/administration /health care/social welfare/professional experience at senior level	No bar	2 yrs	5 yrs	Rs. 5,500/- per annum	
(16)	Doctor of Philosophy (Women' Studies)	Ph.D*	For detail contract school of continuing education	No bar	2 yrs	5 yrs	Rs. 5,500/- per annum	
(17)	Doctor of Philosophy (Rural Development)	Ph.D*	For detail contract school of continuing education	No bar	2 yrs	5 yrs	Rs. 5,500/- per annum	
(18)	Doctor of Philosophy (Child Development)	Ph.D*	For detail contract school of continuing education	No bar	2 yrs	5 yrs	Rs. 5,500/- per annum	
(19)	Doctor of Philosophy (Distance Education)	Ph.D*	An M.Phil Degree and a PG Degree in Distance Education/Educational Technology/ Instructional Design/Education with specialized in Educational Technology/Computer in Education, with 55% marks (50% marks in case of SC/ST/PH) or an equivalent grade from a university or a recognised institution of higher learning. OR Master's degree in a relevant discipline with at least 55% marks (50% marks in case of	No bar	2 yrs	5 yrs	Rs. 5,500/- per annum	

			SC/ST/PH) or an equivalent grade from any University or a recognized institution of higher learning and five yrs of teaching/professional/administrative experience in Open and Distance Learning Institutions (ODLI).					
(20)	IGNOU-HRI Integrated Doctoral Programme in Mathematics	Ph.D(MT-I)	Science Graduates Admission through entrance test and interview	No bar	5 yrs	8 yrs	Rs. 2,200/-	English
(21)	IGNOU-HRI Integrated Doctoral Programme in Physics	Ph.D(PH-I)	Science Graduates Admission through entrance test and interview	No bar	5 yrs	8 yrs	Rs. 2,200/-	English
(22)	Master of Arts (Distance Education)	MADE	Diploma in Distance Education (DDE) or Post Graduate Diploma in Distance Education (PGDDE) from IGNOU	No bar	1 year	4 yrs	Rs. 1700/-	English
(23)	Master of Business Administration	MBA	Bachelor's Degree + 3 yrs Supervisory Managerial/ Professional Experience OR Professional Degree in Engineering/ Technology/ Medicine/ Architecture/Law/ Pharmacy OR Professional qualifications in Accountancy, Cost & Works Accountancy, Company Secretaryship etc. OR A Master's degree in any subject	No bar	5 semesters	8 yrs*	Rs. 800/- per course (Total 21 courses)	English
(24)	Master of Business Administration (Banking & Finance)	MBF	The Candidate should be a member of the Indian Institute of Bankers and should satisfy the following conditions:  S/he should have passed the CAIIB examinations of the Indian Institute of	No bar	5 semesters	8 yrs*	Rs. 800/- per course (Total 21 courses)	English

			Bankers, Mumbai and awarded the requisite qualification/credentials thereof by the Institute. S/he should have been working in the banking or financial services sector for a period of at least two yRs. S/he should be a graduate of a recognized university.					
(25)	Master of Computer Applications	MCA	<p>1. Bachelor degree in Computer Science/ Applications/Information Sciences/ Information Technology from a recognised/ deemed university <b>OR</b></p> <p>2. Non-Computer Science B.Tech/ M.Sc/ other graduates (such applicants are required to pursue CIC concurrently with MCA 1<sup>st</sup> semester). <b>OR</b></p> <p>3. Graduate with PGDCA from a recognised/deemed university or its equivalent course of not less than one year from a State Board of Technical Education or its equivalent body established by the Central/State Government.</p> <p>Note: (i) The students who haven't studied Maths at 10+2 level are required to do CS-60 in the first semester of MCA.</p> <p>(ii) The students enrolling for the MCA Programme who have completed the DEOACC O-level programme are not required to enroll for CIC.</p>	No bar	3 yrs	6 yrs	Rs. 6,700/- per semester + Rs 800/- for CS-60 for non-Maths students and Rs. 3,300/- for CIC (will be effective from January 2008)	English
(26)	Master of	MEG	Bachelor's Degree or a	No bar	2 yrs	5 yrs	Rs. 3100/-	English

	Arts(English)		higher degree from a recognized university				(1 <sup>st</sup> yr.) Rs. 2900/- (2 <sup>nd</sup> year)	
(27)	Master of Science (Hospitality Administration) In collaboration with National Council for Hotel Management and catering (NCHMCT), PUSA, New Delhi.	MHA	1. B Sc in Hospitality and Hotel Administration; OR 2. Diploma in Hotel Management from NCHMCT stream + any other Degree qualification; OR 3. Diploma in Hotel Management from NCHMCT stream with 2 yrs work experience in supervisory category in any established and approved star hotel or other hospitality/ service organisation/ faculty with minimum 2 yrs of teaching experience from NCHMCT affiliated Institute/ AICTE approved Institutes of Hotel Management.  Note: Admission through entrance test conducted by NCHMCT. For detail contact, Director (NCHMCT) or Director (SOSS), IGNOU.	-	-	-	Rs. 8,300/- per semester	English
(28)	Master in Library and Information Science	MLIS	i) BLIS Degree from any recognized University or its equivalent ii) Weightage will be given to the candidates having working experience in Libraries, information centres and other related organisations.	No bar	1 year	4 yrs	Rs. 6,700/-	English
(29)	Master of Arts (Hindi)	MHD	Bachelor's Degree or a higher degree from a recognized university	No bar	2 yrs	5 yrs	Rs. 3,100 1 <sup>st</sup> year) Rs. 2,900/- (2 <sup>nd</sup> year)	Hindi
(30)	Master of Arts	MPS	Bachelor's Degree or a	No bar	2 yrs	5 yrs	Rs. 3,100/-	English &

	(Political Science)		higher degree in any discipline from a recognized university				(1 <sup>st</sup> year) Rs. 2,900/- (2 <sup>nd</sup> year)	Hindi
(31)	Master of Arts (Public Administration)	MPA	Bachelor's Degree or a higher degree in any discipline from a recognised university	No bar	2 yrs	5 yrs	Rs. 3100/- (Ist year) Rs. 2900/- (2 <sup>nd</sup> year)	English & Hindi
(32)	Master of Arts (Sociology)	MSO	Bachelor's Degree from recognized university	No bar	2 yrs	5yrs	Rs. 3100/- (Ist year) Rs. 2900/- (2 <sup>nd</sup> year)	English & Hindi
(33)	Master of Arts (Economics)	MEC	Bachelor's Degree or a higher degree in any discipline from a recognized university	No bar	2yrs	5yrs	Rs. 4600/- (1 <sup>st</sup> year) Rs. 4400/- (2 <sup>nd</sup> year)	English
(34)	Master of Arts (History)	MAH	Bachelor's Degree or a higher degree in any discipline from a recognized university	No bar	2 yrs	5 yrs	Rs. 3100/- (1 <sup>st</sup> year) Rs. 2,900 (2 <sup>nd</sup> year)	English & Hindi
(35)	Master of Commerce	MCOM	Bachelor's Degree or a higher degree from a recognized university	No bar	2 yrs	5 yrs	<b>I year</b> Rs. 4100/- <b>II year</b> Rs. 4,000/-	English
(36)	Master of Arts (Tourism Management)	MTM	<b>Category 1</b> : BTS/ BA (Tourism); B.Sc Hospitality and Hotel Management; and those students who have done their graduation in any field along with a Diploma in Tourism, which is recognised in the University system or by AICTE. <b>Category 2</b> : Diploma in Hotel Management (from the Institute recognised by the NCHMCT or AICTE) or a Bachelor's Degree in any field	No bar	2 yrs	4 yrs	<b>I year</b> <u>Cat: 1</u> Rs. 3,100/- <u>Cat: 2</u> Rs. 4,400/- <b>II year</b> Rs 3,000/- for both categories	English
(37)	Master of Science Degree ( Dietetics and Food Service Management )	M.Sc. (DFSM)	B.Sc.(Home Science) specialization in food & nutrition. Or PG Diploma in Dietetics and Public Health Nutrition or its equivalent Or Graduate or equivalent from the following background. Science, health care, medical, Pharmaceutical catering	No bar	2 yrs	5 yrs	Ist year Rs. 10000/- II year Rs. 9900/-	English

			alongwith either the DNHE or CNCC or CFN offered by IGNOU(The Candidate can also complete CNCC/CFN concurrently with M.Sc(DFSM).					
(38)	Master of Arts (Rural Development)	MARD	Graduate from any discipline	No bar	2 yrs	5 yrs	I year Rs. 3100/- II year Rs. 2900/-	English
(39)	Master of Arts (Public Policy)	MPP	Bachelor's Degree . At present only for LAS probationers at LBSNAA, Mussorie	No bar	2 yrs	5 yrs	Ist year Rs. 3,100/- IInd year Rs. 2,900/-	English
(40)	Master of Commerce (In Finance and Taxation)	M.Com(F &T)	i) Graduate in any Discipline or equivalent from a recognized University/Institute ii)Admitted in the Chartered Accountancy Final Course Or Who has already passed Chartered Accountancy (Exclusively for Chartered Accountancy Students- ICAI).	No bar	2 yrs	5 yrs	Rs. 5000/-	English
(41)	Master of Arts (Education)	MA(Edu)	Bachelor degree in any discipline with or without a degree in Education from a recognized university	No bar	2 yrs	5 yrs	10,000/-	English
(42)	M.Sc (Mathematics with Applicationa in Computer Science)	MACS	Graduate with a Major of Hoours, in Mathematics or Graduates in Mathematics having completed courses on Calculus, Algebra, Linear Algebra, Analysis, Differential Equations, Probability and Statistics, with at least 50% marks in aggregate.	No bar	2 yrs	4 yrs	Rs. 4,000/- per semester.	English
(43)	Bachelor Preparatory Programme	BPP <sup>□</sup>	No formal qualification	18 yrs	6 months	2 yrs	Rs. 700/-	English & Hindi
(44)	Bachelor of Arts	BA	10+2 or its equivalent or BPP from IGNOU	No bar	3 yrs	6 yrs	Rs. 1,400/- per annum	English & Hindi
(45)	Bachelor of	B.Com	10+2 or its equivalent or	No bar	3 yrs	6 yrs	Rs. 1,400/-	English &

	Commerce		BPP from IGNOU				per annum	Hindi
(46)	Bachelor of Science	B.Sc.	10+2 with science subjects or its equivalent qualification	No bar	3 yrs	6 yrs	Rs. 2,300/- per annum	English & Hindi
(47)	Bachelor of Social Work	BSW	10+2 or its equivalent or BPP from IGNOU	No bar	3 yrs	6 yrs	<b>1 year:</b> Rs. 2,900/- <b>II &amp; III Yrs</b> Rs. 2,800/-	English & Hindi
(48)	Bachelor of Computer Applications	BCA	10+2 or its equivalent with Maths as a distinct subject OR 10+2 or its equivalent without Maths as a distinct subject. (The student of this category will have to do MTE-3 and CIC in 1 <sup>st</sup> semester of BCA and successfully complete before registering for 3 <sup>rd</sup> semester of BCA)	No bar	3 yrs	6 yrs	Rs3,700/- per semester + Rs 700/- for MTE-3 & Rs. 3,300/-for CIC for non-Maths students (will be effective from January 2008)	English
(49)	Bachelor of Education	B.Ed.	Working teachers on temporary/permanent basis with a graduate degree with 2 yrs of experience as a teacher in any recognized school	No bar	2 yrs	4 yrs	Rs 14,500/-	English & Hindi
(50)	Bachelor of Science (Hospitality and Hotel Administration) In collaboration with National Council for Hotel Management and catering (NCHMCT), PUSA, New Delhi.	BHA	10+2 or its equivalent Note: Admission through entrance test conducted by NCHMCT. For detail contact, Director (NCHMCT) or Director (SOSS), IGNOU.	--	3 yrs	--	Rs. 2,600/- per year (fee IGNOU component)	English
(51)	Bachelor of Commers (With Major in Accountancy and Finance)	B..Com (A& F)	i) 10+2 or its equivalent ii) Passed Common Proficiency Test/PE-I /Foundation from ICAI. iii) Registration in Professional Competence Course/PE-II/Intermediate (Chartered	No bar	3 yrs	6 yrs	Rs. 4,000/-	English/Hindi

			Accountancy First Stage) of ICAI OR iv) Already passed Professional Competence Course /PE-II/Intermediate. v) (Exclusively for Chartered Accountancy Students – ICAI)					
(52)	Bachelor in Library and Information Science	BLIS	i) Second Class Bachelor's Degree with 50% marks. OR ii) Bachelor's Degree with Diploma in Library Science. OR iii) Bachelor's Degree with two yrs of working experience in a Library and Information Centre. OR iv) Bachelor's Degree in a Professional area such as Engineering, Pharmacy, Law etc.	No bar	1 year	4 yrs	Rs 3,700/-	English and Hindi
(53)	Bachelor of Science.Nursing(Post Basic)	B.Sc .N.(Pb)	i) 10+2 with Diploma in RNRM with a minimum of two yrs experience in the profession. Male nurses and nurses who have not done Midwifery in the GNM programme must submit a Certificate of completion of a course of 6 to 9 months duration approved by INC in lieu of midwifery, OR ii) 10 <sup>th</sup> Class Matriculation or its equivalent with Dip. in General Nursing & Midwifery (RNRM) with a min. of five yrs experience in the profession. Male	No bar	3 yrs	5 yrs	Rs. 11,000/- per annum	English

			nurses and nurses who have not done Midwifery in the GNM Programme must submit a Certificate of completion of a course of 6 to 9 months duration approved by INC in lieu of midwifery.					
(54)	B.Tech. Civil (Construction Management)	BTCM	3 yrs' Polytechnic Diploma in Civil/Mechanical/Electrical/Computer/Architecture/Chemical Engineering and employed	No bar	4 yrs	10 yrs	Rs. 330/- per credit for Theory and Rs. 1,200/- per credit for Lab courses	English
(55)	B.Tech, Civil (Water Resource Engineering)	BTWRE	3 yrs' Polytechnic Diploma in Civil/Agricultural/Mechanical/Electrical/Computer/Architecture/Chemical Engineering and employed	No bar	4 yrs	10 yrs	Rs. 330/- per credit for theory & Rs. 1,200/- per credit for Lab courses	English
(56)	B.Tech(Mechanical Engineering)	BTME	3 yrs Diploma in Mechanical/Electrical/Electronics/Agriculture/Computer/Civil Engineering from a recognized Poly technic or its equivalent. OR Candidate who have successfully completed all the courses at least of 1 <sup>st</sup> year of B.Tech Degree Programmes from a recognized Institute/University. Such candidate may apply for credit transfer as per IGNOU rules. OR Candidate who have successfully completed Advanced Diploma (ADCIM)/Diploma in Computer Integrated Manufacturing.(DCIM). ii) Candidates should be employed in Central or State level industrial	No bar	4 yrs	8 yrs	Rs. 330/- per credit for theory and Rs. 1,200/- per credit for Laboratory Courses	

			<p>organization or in Public or Private sector in or other related organization employing similar manpower or self employed in equivalent capacity.</p> <p>Note: Candidates already enrolled in Advanced Diploma in Computer Integrated Manufacturing (ADCIM) and only after one year of enrolment to ADCIM are eligible to enroll for B.Tech in Mechanical Engineering Computer Integrated Manufacturing(CIM) this shall be applicable to the candidates registered for DCIM and ADCIM of IGNOU in the year 2005 and 2006.</p>					
(57)	Bachelor of Science ( Nautical Science)	B.Sc (NS)*	<p>1) 10+2 with mathematics physics and chemistry with not less than 55% marks in the final year. OR B.E/B.Tech. degree from I.I.T or from a collage recognized by AICTE / UGC/DEC. AND</p> <p>2) Should have passed with not less than 50% marks in English language as a subject, at either 10<sup>th</sup> or 12<sup>th</sup> standard or in the Degree course, conducted by a board or any university.</p> <p>Physical standards :Medically fit as per Rules, 2000 set by M.S. Medical Examination Eyesight: 6/6 in each eye without visual aids.</p>	20 Yrs in case of 10+2 pass. 22 Yrs in case of B.Sc Degree. 24 Yrs in case of B.E./B.Tech	3 Year	-	Rs 5500/- Per Semester.	English
(58)	Bachelor of Arts (Tourism Studies)	BTS	BPP from IGNOU or 10+2 or its equivalent	No bar	3 yrs	6 yrs	<b>1-year</b> Rs. 1,500/- <b>2 &amp; 3</b>	English & Hindi

							year Rs. 2,100/-	
(59)	B.Sc(Hons) Optimetry and Ophthalmic Techniques	B.Sc(Hons )	10+2 examination of CBSE or equivalent with English, Physics, Chemistry, and Biology with at least 45% marks in the aggregate.				19,800/- per annum	
(60)	Advanced Diploma in Construction Management	ADCM <sup>□□</sup>	3 yrs Polytechnic Diploma in Civil/Mechanical/Electri cal/Computer/Architectu re/ Chemical Engineering and Employed	No bar	2 yrs	5 yrs	Rs. 330/- per credit for theory and Rs. 1,200/- per credit for lab courses	English
(61)	Advanced Diploma in Water Resource Engineering	ADWRE <sup>□</sup>	3-yrs Polytechnic Diploma in Civil/Agricultural/Mech anical/Electrical/Comput er/ Architecture/Chemical Engineering and employed	No bar	2 yrs	5 yrs	Rs. 330/- per credit for theory and Rs. 1,200/- per credit for lab courses	English
(62)	Post Graduate Diploma in Distance Education	PGDDE	Bachelor's degree in any subject or a professional degree	No bar	1 year	4 yrs	Rs. 1,300/-	English
(63)	Post Graduate Diploma in Higher Education	PGDHE	Teachers in an Institution of Higher learning or Post Graduate Degree holders in any subject with 50% marks or professional degree holders with 50% marks	No bar	1 year	4 yrs	Rs. 1,700/-	English
(64)	Post Graduate Diploma in Financial Management	PGDFM	Same as prescribed for MBA	No bar	1 year	2-½ yrs*	Rs. 4,000/-	English
(65)	Post Graduate Diploma in Human Resource Management	PGDHRM	Same as prescribed for MBA	No bar	1 year	2-½ yrs*	Rs. 4,000/-	English
(66)	Post Graduate Diploma in Management	PGDIM	Same as prescribed for MBA	No bar	1 ½ year	2-½ yrs*	Rs. 8,800/-	English
(67)	Post Graduate Diploma in Marketing Management	PGDMM	Same as prescribed for MBA	No bar	1 year	2-½ yrs*	Rs. 4,000/-	English
(68)	Post Graduate Diploma in Operations	PGDOM	Same as prescribed for MBA	No bar	1 year	2-½ yrs*	Rs. 4,000/-	English

	Management							
(69)	Post Graduate Diploma in Maternal and Child Health	PGDMCH	MBBS	No bar	1 year	3 yrs	Rs16,900/-	English
(70)	Post Graduate Diploma in Hospital & Health Management	PGDHHM	Medical/Dental graduates from a Medical/Dental institute of India or other countries recognized by Medical Council of India (MCI) or Dental Council.  Graduates in Indian System of Medicine, Homeopathy, Nursing and Pharmacy recognized by the respective Councils with three yrs of hospital experience. OR  Candidates holding MBA degree or PG Diploma in Financial, Material or Personnel Management with five yrs hospital experience.	No bar	1 year	3 yrs	Rs. 15,700/-	English
(71)	Post Graduate Diploma in Geriatric Medicine	PGDGM <sup>®</sup>	MBBS	No bar	1 Year	3 yrs	Rs. 15,200/-	English
(72)	Post Graduate Diploma in Library Automation and Networking	PGDLAN	Bachelor's Degree in Library and Information Science	No bar	1 year	4 yrs	Rs. 11,000/-	English
(73)	Post Graduate Diploma in Rural Development	PGDRD	Bachelor's Degree	No bar	1 year	4 yrs	Rs. 1,500/-	English & Hindi
(74)	Post Graduate Diploma in Translation	PGDT <sup>+</sup>	Bachelor's Degree	No bar	1 year	4 yrs	Rs. 2100/-	Hindi
(75)	Post Graduate Diploma in Journalism and Mass Communication	PGJMCS	Bachelor's Degree with 2 yrs' experience in a media/ communication organisation	No bar	1 year	4 yrs	Rs. 2,500/-	English
(76)	Post Graduate Diploma in International Business Operation	PGDIBO	Bachelor's Degree in any discipline or equivalent	No bar	1 year	3 yrs	Rs. 4,500/-	English
(77)	Post Graduate Diploma in Audio Programme	PGDAPP	Graduation in any discipline.	No bar	1 year	4 yrs	Rs. 7,400/-	English & Hindi

	Production							
(78)	Post Graduate Diploma in Radio Prasaran	PGDRP	Bachelor's Degree	No bar	1 year	3 yrs	Rs. 7,400/-	Hindi
(79)	Post Graduate Diploma in Disaster Management	PGDDM	Graduate in any discipline	No bar	1 year	4 year	Rs. 3,400/-	English & Hindi
(80)	Post Graduate Diploma in Intellectual Property Rights	PGDIPR	Graduate or equivalent from any recognized University/Institution	No bar	1 year	3 year	Rs. 6,200/-	English
(81)	Post Graduate Diploma in Environmental and Sustainable Development	PGDESD	Graduate from a recognized University/Institution	No bar	1 year	3 year	Rs. 4000/-	English
(82)	Post Graduate Diploma in Participatory Management of Displacement, Resettlement and Rehabilitation	PGDMRR	Bachelors of Arts or equivalent Degree	No bar	1 year	4 yrs	Rs. 5,100/-	English
(83)	Diploma in HIV and Family Education	DAFE	10+2 or its equivalent or BPP from IGNOU OR Matriculation with higher qualification recognized by Central/State Government	No bar	1 year	4 yrs	Rs. 2000/-	English & Hindi
(84)	Diploma in Creative Writing in English	DCE	10+2 or anyone without 10+2 but age 20-yrs and above	20 yrs	1 year	4 yrs	Rs. 2,100/-	English
(85)	Diploma in Women/s Empowerment and Development	DWED	10+2 or its equivalent OR Non 10+2 with three yrs working experience as development workers at any level.	No bar	1 year	4 yrs	Rs. 2100/-	English & Hindi
(86)	Diploma in Computer Integrated Manufacturing	DCIM <sup>@</sup>	a) 3 year Diploma in Mechanical/Production/Automobile/Electrical/Electronics/Computer/Civil Engineering from a recognized polytechnic or its equivalent; and b) Employed in Central or State level Mechanical/Production/	No bar	1 year	3 yrs	Rs. 15,880/-	English

			Automobile Department in Public or in Private sector construction organization or in other related organisation employing similar manpower or self employed in equivalent capacity					
(87)	Diploma in Youth in Development Work	DCYP***	10+2 or its equivalent	No bar	1 year	4 yrs	Rs. 2,200/-	English
(88)	Diploma in Early Childhood Care and Education	DECE	10+2 or its equivalent	No bar	1 year	4 yrs	Rs. 1,500/-	English, Hindi & Tamil
(89)	Diploma in Management	DIM	Bachelor's Degree + 3 yrs' Supervisory-Managerial/ Professional experience OR Non-graduate with 6 yrs' Supervisory Managerial/Professional experience	No bar	1 year	2-½ yrs	Rs. 4,000/-	English
(90)	Diploma in Nutrition and Health Education	DNHE	10+2 or its equivalent	No bar	1 year	4 yrs	Rs. 1,500/-	English, & Hindi
(91)	Diploma in Primary Education	DPE	Matric/HSC/+2 standard pass with minimum two yrs teaching experience (This programmes is offered only for the North Eastern States & Sikkim)	No bar	2 yrs	6 yrs	(Module-I - Rs. 1,200/- (Module-II Rs. 1,900/- (Module-III Rs. 2,400/- fee)	English, Hindi Assamese & Bengali
(92)	Diploma in Tourism Studies	DTS	BPP from IGNOU or 10+2 or its equivalent	No bar	1 year	4 yrs	Rs. 2,400/-	English & Hindi
(93)	Diploma in civil Engineering (Army only)	DCLE <sup>©</sup>	10 <sup>th</sup> standard pass and should have passed the Grade II examination conducted by Indian Army	No bar	3 yrs	5 yrs	Rs23,100/-	English
(94)	Diploma in civil Engineering (G) (Corporate sector)	DCLE <sup>©</sup>	i) 10 <sup>th</sup> with 55% marks with Physics, Chemistry and Mathematics as main subject	No bar	3 yrs	5 yrs	Rs 57,200/-	English

			<p>ii) 10+2 with Science stream with main subjects as shown in(i) in 10<sup>th</sup></p> <p>iii) Certificate of Draughtsmanship from ITI or from any recognized institute with main subjects as shown in (i) in 10<sup>th</sup></p> <p>iv) 10<sup>th</sup> pass with main subjects as shown in (i) and 2 yrs of working experience in constructions industry in any capacity.</p> <p>(b)Candidates should be employed in Central or State level Construction Departments or in Public or in Private Sector construction Organisations or in other related Organisations employing similar manpower.</p>					
(95)	Diploma in Electrical & Mechanical Engineering (Army only)	DEME <sup>©</sup>	10 <sup>th</sup> standard pass and should have passed the Grade II examination conducted by Indian Army	No bar	3 yrs	5 yrs	Rs23,100/-	English
(96)	Diploma in Nautical Science	DNS <sup>©</sup>	-	-	-	-	-	-
(97)	P.G Certificate for Professional Development of Teachers	PGCPDT	Only for teachers of Navodaya Vidyalaya Samiti					
(98)	Post Graduate Diploma in School leadership and Management	PGDSLM	Recognized trained graduate teacher with five yrs experience working in the CBSE Senior Secondary/Higher Secondary recognized Schools. (This programme is offered only for Cochin Region).		1 year	2 yrs	Rs. 3,500/-	English
(99)	Certificate in HIV and Family Education	CAFÉ	10+2 or equivalent or BPP from IGNOU OR Matriculation with	No bar	6 months	2 yrs	Rs. 1000/-	English & Hindi

			higher qualification recognized by Central/ State Government					
(100)	Certificate in Consumer Protection	CCP	10+2 or its equivalent or BPP from IGNOU	No bar	6 months	2 yrs	Rs. 1,100/-	English & Hindi
(101)	Certificate in Disaster Management	CDM	10+2 or its equivalent or BPP from IGNOU	No bar	6 months	2 yrs	Rs. 1,400/-	English & Hindi
(102)	Certificate in Environmental Studies	CES	BPP from IGNOU or 10+2 or its equivalent	No bar	6 months	2 yrs	Rs. 1,400/-	English & Hindi
(103)	Certificate in Food & Nutrition	CFN <sup>□</sup>	No formal qualification	18 yrs	6 months	2 yrs	Rs. 800/-	English, Hindi & other languages
(104)	Certificate in Human Rights	CHR	10+2 or its equivalent or BPP from IGNOU	No bar	6 months	2 yrs	Rs. 1,300/-	English & Hindi
(105)	Certificate in Computing	CIC	10+2 or its equivalent or BPP from IGNOU	No bar	6 months	2 yrs	Rs. 3,300/-	English & Hindi
(106)	Certificate in Guidance	CIG	Teachers of recognised institutions OR Pass in matriculation/SSC OR BPP from IGNOU	18 yrs	6 months	2 yrs	Rs. 800/-	English & Hindi
(107)	Certificate in Nutrition and Child Care	CNCC	10+2 or its equivalent or BPP from IGNOU	No bar	6 months	2 yrs	Rs. 900/-	English & Hindi
(108)	Certificate in Laboratory Techniques	CPLT	10+2 with Science subjects or equivalent OR Pass in higher secondary with science subject or equivalent and one year of experience of working in a school/college/ university science laboratory OR 10 <sup>th</sup> Pass or equivalent with science subjects and two yrs of experience of working in a school/college/ university science laboratory	No bar	6 months	2 yrs	Rs. 2,300/-	English & Hindi
(109)	Certificate in Primary Education	CPE	The untrained/under-trained in-service teacher having passed Matric/ HSC/ 10+2 standard in the new pattern of education or	No bar	6 months	-	Rs. 3300/-	English, Hindi, Assamese and Bengali

			above and teaching at primary and elementary level (standard I to standard VIII) in the recognized schools of North Eastern states and Sikkim. The teachers should have preferably five yrs teaching experience at the time of seeking admission. (This programmes is offered only for the North Eastern States & Sikkim)					
(110)	Certificate in Rural Development	CRD	Bachelor's Degree	No bar	6 mont hs	2 yrs	Rs. 900/-	English & Hindi
(111)	Certificate in Teaching of English	CTE	Graduate or 3 yrs of B.EL.ED. or 2 yrs PTT,ETT or 10+2 with 2 yrs teaching experience	No bar	6 mont hs	2 yrs	Rs. 1,400/-	English
(112)	Certificate in Teaching of Primary School Mathematics	CTPM	10 <sup>th</sup> pass/working nursery, Primary or Elementary teachers OR passed AMT under Associate Studentship Scheme	No bar	6 mont hs	2 yrs	Rs. 900/-	English & Hindi
(113)	Certificate in Tourism Studies	CTS	BPP from IGNOU or 10+2 or its equivalent	No bar	6 mont hs	2 yrs	Rs. 1,100/-	English & Hindi
(114)	Certificate in food and safety (online)	CFS	10+2 or its equivalent	No bar	6 mont hs	2 yrs	Rs. 1900/-	English
(115)	Certificate in Craft & Design (Pottery)	CCDP <sup>©</sup>	©	©	©	©	Rs. 2,800/-	©
(116)	Certificate in Primary Teaching	CPT	Matric/HSC/+2 standard pass with minimum two yrs teaching experience (This programmes is offered only for the North Eastern States & Sikkim)	No bar	6 mont hs	18 mont hs	Rs. 1,200/- Module-1 of DPE	English, Hindi Assamese & Bengali
(117)	Certificate in Primary Curriculum and Instruction	CPC	Matric/HSC/+2 standard pass with minimum two yrs teaching experience (This programmes is offered only for the North Eastern States & Sikkim)	No bar	6 mont hs	18 mont hs	Rs. 1,900/- (Module-II) of DPE	English, Hindi Assamese & Bengali
(118)	Certificate in	CETE	In Service elementary	No bar	6	2 yrs	Rs.	English

	Elementary Teacher Education		teacher holding graduate degree and above on any stream (This programme is offered only in Tripura State)		mont hs		4,400/-	
(119)	Certificate in Health Care Waste Management	CHCWM	Doctors, Nurses, Paramedics, Health Managers and other professional workers with a minimum of 10+2 Qualification	No bar	6 mont hs	2 yrs	Rs. 2,200/-	English
(120)	Certificate in Shoe Upper Cutting	CSUC	8 <sup>th</sup> Pass	No bar	6 mont hs	2 yrs	Rs. 2,300/-	English and Hindi
(121)	Certificate in Shoe Upper Stitching	CSUS	8 <sup>th</sup> Pass	No bar	6 mont hs	2 yrs	Rs. 2,300/-	English and Hindi
(122)	Certificate in Shoe Lasting and Finishing	CSLY	8 <sup>th</sup> Pass	No bar	6 mont hs	2 yrs	Rs. 2,300/-	English and Hindi
(123)	Certificate in Business Skills	CBS	10+2 or its equivalent	No bar	6 mont hs	2 yrs	Rs. 1,600/-	English
(124)	Diploma in Value Added Products from Cereals, Pulses and oilseeds	DPVCPO	i)10+2 Senior Secondary Pass outs ii)BPP(Under IGNOU/OLS Mode) iii)10 <sup>th</sup> Pass may enroll simultaneously for the BPP and Diploma Programme	No bar	1 year	4 yrs	i)Rs. 8,100/- ii)Rs. 8,100/- iii)Rs. 8,800/-	English
(125)	Diploma Programme in Value added Products from Fruits and Vegetables	DVAPFA	i)10+2 Senior Secondary Pass outs ii)BPP(Under IGNOU/OLS Mode) iii)10 <sup>th</sup> Pass may enroll simultaneously for the BPP and Diploma Programme	No bar <sup>^</sup>	1 year	4 yrs	i)Rs. 8,800/- ii)Rs. 8,800/- iii)Rs. 9,500/-	English & Hindi
(126)	Diploma in Meat Technology	DMT	i)10+2 Senior Secondary Pass outs ii)BPP(Under IGNOU/OLS Mode) iii)10 <sup>th</sup> Pass may enroll simultaneously for the BPP and Diploma Programme	No bay	1 year	4 yrs	i)Rs. 8,800/- ii)Rs. 8,800/- iii)Rs. 9,500/-	English
(127)	Diploma in Dairy Technology	DDT	i)10+2 Senior Secondary Pass outs ii)BPP(Under	No bar	1 year	4 yrs	i)Rs. 8,800/- ii)Rs.	English

			IGNOU/OLS Mode) iii)10 <sup>th</sup> Pass may enroll simultaneously for the BPP and Diploma Programme				8,800/- iii)Rs. 9,500/-	
(128)	Post Graduate Diploma in Clinical Cardiology	PGDCC	MBBS Graduate (MCI Recognized)	No bar	2 yrs	4 yrs	Rs. 33,000/- per year	English
(129)	Diploma in Nursing Administration	DNA	General Nursing and Midwifery (GNM), with two yrs of experience in the profession. (For male nurses or nurses who have not done midwifery in the GNM programme should have a certificate in any of the nursing course of 6-9 months duration prescribed by the Indian Nursing Council in lieu of midwifery). Or B.sc.(Nursing) with no experience	No bar	1 year	3 year	Rs. 6,600/-	English
(130)	Advanced Diploma in Computer integrated Manufacturing	ADCIM	DCIM from IGNOU	No bar	1 year	3 yrs	Rs. 330/- Per theory course and Rs. 1,200/- per Laboratory courses	English
(131)	Advanced Certificate in Power Distribution Management	ACPDM	Engineering graduates/Engineering Diploma holders, or Science/ Commerce/Science art graduates with 2 yrs experience in power utilities or the electricity sector	No bar	6 months	2 yrs	Rs. 3300/-	English
(132)	Certificate in Competency Enhancement for ANM/FHW	CCEANM	Qualified Auxiliary Nurse Midwife(ANM)/Female Health Worker(FHW) course(Revised) with minimum of two yrs of work experience and (Old) with three yrs of work experience.	No bar	1 year	3 yrs	Rs. 5,600/-	English
(133)	Certificate Programme In Newborn and Infant Care	CNIC	Diploma in General Nursing and Midwifery (GNM)/B.Sc Nursing or above	No bar	6 months	2 yrs	Rs. 3,900/-	English

(134)	Certificate Programme in Maternal and Child Health care	CMCHC	Nursing Professional of all categories; Health worker (F)/ANM/Health Supervisor Female/LHV/PHN	No bar	6 months	2 yrs	Rs. 3,900/-	English
(135)	Certificate Programme in German Language	CGL	10+2 or equivalent with knowledge of English (This Programme is offered only in Chennai Region)	18 yrs	6 months	2 yrs	Rs. 1,500/-	Bilingual(German,English)

## 2. MINIMUM NORMS FOR IMPLEMENTATION OF IGNOU PROGRAMMES

List of the Courses offered and minimum number of counseling sessions prescribed for each course

Kindly note that there is one assignment prescribed for each course that is compulsory and normally carries weightage of 25% to 30% in the overall assessment.

Course Code	Course Title	No. of Credits	No. of Counselling Sessions Prescribed	
			Theory	Practical
<b>The Bachelor's Preparatory Programme (BPP)</b>				
PMI	Preparatory Course in Mathematics	-	07	
PSS	Preparatory Course in Soc. Science	-	07	
PCO	Preparatory Course in Commerce	-	07	
Total:			21	
<b>The Bachelor's Degree Programme (BDP)</b>				
<b>Foundation Courses</b>				
FHS	Foundation Course in Humanities & Social Sciences	08	10	
FST	Foundation Course in Science & Technology	08	10	
FEG-1	Foundation Course in English - I	04	05	
FEG-II	Foundation Course in English - II	04	05	
FHD	Foundation Course in Hindi	04	05	
MIL	Foundation Course in Modern Indian languages (FHD,FEG,TGT,FKD,FBT for FBP. FIM, FIG, FUD)	04	05	
<b>Elective Courses</b>				
EHD-1	Hindi Prose	08	10	
EHD-2	Hindi Poetry	08	10	
EHD-3	History of Hindi Literature	08	10	
EHD-6	Hindi Language : Past and Present	08	10	
EHD-7	Structure of Hindi	08	10	
EEG-1	Language through Literature	08	10	
EEG-2	Structure of Modern English	08	10	
EEG-3	Communication Skills in English	08	10	
EEG-5	Understanding Prose	08	10	
EEG-6	Understanding Poetry	08	10	
EPS-1	Introduction to Politics Theory and Institutions	08	10	
EPS-2	Government and Politics of India	08	10	
EPS-3	Modern Indian Political Thought	08	10	
EPS-4	Contemporary International Relations	08	10	
EHI-1	Modern India	08	10	
EHI-2	India from the Earliest Times to the 8 <sup>th</sup> Century A.D.	08	10	
EHI-3	History of India from 8 <sup>th</sup> Century A.D. to Mid - 15 <sup>th</sup> Century A.D. '	08	10	
EHI-5	India: Mid-18 <sup>th</sup> Century A.D. to Mid-19 <sup>th</sup> Century	08	10	
EHI-6	History of China and Japan : 1840 - 1949	08	10	
EEC-1	Fundamentals of Economics	08	10	
EEC-2	Economic Development of India since Independence	08	10	
EEC-3	Elementary Statistical Methods and Survey Techniques	08	10	
EEC-4	Agricultural Development in India	08	10	
EEC-5	Elementary Mathematical Methods	04	05	

EEC-9	Economic Concepts and Politics	04	05	
EPA-1	Administrative Theory-	08	10	
EPA-2	Indian Administration	08	10	
EPA-5	Development Administration	08	10	
EPA-4	Personnel Administration	08	10	
ESO-1	The Study of Society	08	10	
ESO-2	Society in India	08	10	
ESO-3	Sociology Thought	08	10	
ESO-4	Social Stratification	08	10	
ESO-5	Society and Religion	08	10	
ESO-6	Social Problems in India	08	10	
ECO-1	Business Organisation	04	05	
ECO-2	Accountancy-I	04	07	
ECO-3	Management Theory	04	05	
ECO-4	Accountancy-I	08	14	
ECO-5	Mercantile Law	04	06	
ECO-6	Economic Theory	04	05	
ECO-7	Elements of Statistics	04	07	
ECO-8	Company Law	04	05	
ECO-9	Money, Banking & Financial Institutions	04	05	
ECO-10	Elements of Costing	04	07	
ECO-11	Elements of Income Tax	04	03	
MTE-4	Elementary Algebra	02	03	
MTE-5	Analytical Geometry	02	05	
MTE-1	Calculus	04	05	
MTE-6	Abstract Algebra	04	05	
MTE-7	Advance Calculus	04	05	
MTE-8	Differential Equations	04	05	
MTE-9	Real Analysis	04	05	
MTE-10	Numerical Analysis	04	05	
MTE-11	Probability and Statistics	04	05	
MTE-12	Linear Programming	04	05	
MTE-03	Mathematical Methods	04	05	
PHE-1	Elementary Methods	02	03	
PHE-2	Oscillations and Waves	02	01	
PHE-4	Mathematical Methods in Physics-I	02	03	
PHE-5	Mathematical Methods in Physics - II	02	03	
PHE-6	Thermodynamics & Statistical Mechanism	04	05	
PHE-7	Electric and Magnetic Phenomenon	04	05	
CHE-1	Atoms and Molecules	02	03	
CHE-2	Inorganic Chemistry	04	05	
CHE-4	Physical Chemistry-	04	05	
CHE-5	Organic Chemistry	04	05	
CHE-6	Organic Reaction Mechanism	04	05	
LSE-1	Cell Biology	04	05	
LSE-2	Ecology	04	05	
LSE-3	Genetics	04	05	
LSE-5	Phvsiologyv	04	05	
LSE-7	Taxonomy and Evolution	04	05	
<b>Application Oriented Courses</b>				
AFW	Feature Writing	04	05	
AWR	Writing for Radio	04	05	
ATR	Translation	08	10	
ACC	Organising Child Care Scences	08	10	
ANC	Nutrition for the Community	08	10	

AHE	Human Environment	08	10	
AMK	Marketing	04	05	
ADE	Export Procedures and Documentation	04	05	
ADS	Office Secretarial Practice	04	05	
<b>B.Sc. Laboratory Courses</b>				
CHE-3 L	Chemistry Lab -1	02	14 (4 hrs. each)	
CHE-7L	Chemistry Lab - II	02	14	
CHE-8L	Chemistry Lab – III	02	14	
PHE-3 L	Physics Lab -1	04	28	
PHE-8 L	Physics Lab - II	04	28	
LSE-4 L	Life Science Lab -1	04	28	
<b>Bachelor of Library &amp; Information Science (BLISC)</b>				
BLS-1	Library and Society	05	05	
BLS-2	Library Management	05	05	
BLS-3	Library Classification Theory	04	10	
BLS-3 P	Library Classification Theory (Practical)	03	15	
BLS-4	Library Cataloging Theory	04	10	
BLS-4 P	Library Cataloging Theory (Practical)	04	15	
BLS-5	Bibliography and Reference Sources	03	05	
BLS-6	Information Services	02	05	
BLS-7	Computer Basics and Applications 5 hrs. of Computer training in addition to counselling)	02	05	
<b>Total</b>		<b>32</b>	<b>75</b>	
<b>B.Tech.Civil Construction Management (BTCM) &amp; B.Tech. Civil Water Resource Engineering (BTWRE)</b>				
<b>First Year</b>				
ET-101	Mathematics	06	08	
ET-105	Physics & Chemistry	08	10	
ET-20!	Engineering Science	08	10	
ET-202	Engineering Science	06	08	
<b>Total</b>		<b>28</b>	<b>36</b>	
<b>Second Year</b>				
ET-204	Material Science & Engineering Material	04	05	
ET-301	Engineering Arts & Analysis-1	04	05	
ET-501	Soil Mechanics & Foundation Engineering	04	05	
ET-521	Building Constitution	08	10	
ET-581	Elective-1	04	05	
ET-531	Earth & Soil Science	06	08	
ET-533	Open Channel Flow & Irrigation Engineering	08	10	
<b>Total</b>		<b>38</b>	<b>48</b>	
<b>Third Year</b>				
ET-523	Construction Supervision and Repair & Maintenance of Buildings	08	10	
ET-524	Principles of Engineering Management & Economics and Construction Management -1	06	08	
ET-522	Concrete Technology & Construction Techniques	04	05	
ET-532	Hydrology & Ground Water Development	06	08	
ET-502	Strength of Materials & Structural Analysis	08	10	
ET-534	Principles of Engineering Management & Economics and Systems Methods & Water Resource Planning	08	10	
<b>Total:</b>		<b>42</b>	<b>51</b>	

<b>BTCM PROGRAMME - 1st Year course</b>			
BME 001	Engineering Mathematics-I Compulsory	4	20hrs(10 sessions of 2 hrs.)
BME 002	Computer Aided Design Compulsory	4	20 hrs (10 sessions of 2 hrs.)
BME 003	Manufacturing Technology Compulsory	4	20 hrs(10 sessions of 2 hrs.)
BME 004	CNC Technology & Programming Compulsory	2	10hrs(5 sessions of 2 hrs.)
BME 005	Computer Integrated Manufacturing Compulsory	4	20 hrs (10 sessions of 2 hrs.)
BME 006	Mechatronics Compulsory	4	20 hrs (10 sessions of 2 hrs.)
BME 007	Quality Engineering Compulsory	4	20 hrs (10 sessions of 2 hrs.)
BMEL 001	Laboratory I Compulsory	4	2 weeks (6days per week and each day two session and each session is of 4 hrs.)
BMEL 002	Laboratory II Compulsory	2	1 week (6days per week and each day two session and each session is of 4 hrs.)
<b>BTCM PROGRAMME - IInd Year course</b>			
BME-008	Machining Technology -Compulsory	4	20 hrs. (10 session of 2 hrs.)
BME-009	Computer Programming and Applications – Compulsory	4	20 hrs. (10 session of 2 hrs.)
BME-010	Tool Engineering and Management-Compulsory	4	20 hrs. (10 session of 2 hrs.)
BME-011	Computer Aided Process Planning-Compulsory	4	20 hrs (10 sessions of 2 hrs.)
BME-012	Manufacturing Systems, Integration and Control-Compulsory	4	20 hrs (10 sessions of 2 hrs.)
BME-013	Production Management-Compulsory	4	20 hrs (10 sessions of 2 hrs.)
BME-014	Metrology and Instrumentation-Compulsory	2	10 hrs (5 sessions of 2 hrs.)
BMEL-003	Laboratory-III-Compulsory	4	2Weeks (6days per week and each day two session and each session is of 4 hrs.)
BMEL-004	Laboratory-IV-Compulsory	2	One week (6days per week and

			each day two session and each session is of 4 hrs.)	
<b>BTCM PROGRAMME – IIIrd Year course</b>				
BME 015	Engineering Mathematics-II - Compulsory	4	20 hrs (10 sessions of 2 hrs.)	
BME 016	Engineering Mechanics - Compulsory	2	10 hrs (5 sessions of 2 hrs.)	
BME 017	Strength of Materials – Compulsory	2	10 hrs (5 sessions of 2 hrs.)	
BME 018	Engineering Materials – Compulsory	2	10 hrs (5 sessions of 2 hrs.)	
BME 019	Engineering Thermodynamics – Compulsory	2	10 hrs (5 sessions of 2 hrs.)	
BME 020	Kinematics and Dynamics of Mechanisms – Compulsory	2	20 hrs (10 sessions of 2 hrs.)	
BME 021	Principles of Electrical and Electronics Sciences - Compulsory	2	10 hrs (5 sessions of 2 hrs.)	
BME 022	Soft Computing in Computer Integrated Manufacturing - Compulsory	4	20 hrs (10 sessions of 2 hrs.)	
BMEP 001	Project – Compulsory	12		1
<b>BTCM PROGRAMME - IVth Year course</b>				
BME-023	Advance Manufacturing Technology – Compulsory	4	20 hrs (10 sessions of 2 hrs.)	
BME-024	Mechanical Engineering Design – Compulsory	4	20 hrs (10 sessions of 2 hrs.)	
BME-025	Condition Monitoring and Maintenance Engineering-Compulsory	2	10 hrs. (5 sessions of 2 hrs.)	
BME-027	Heat and Mass Transfer- Compulsory	4	20 hrs (10 sessions of 2 hrs.)	
BME-028	Fluid Mechanics- Compulsory	2	10	
BME-029	Robotics- Compulsory'	4	20 hrs (10 sessions of 2 hrs.)	
BME-030	Elective Subject- Compulsory	4	20 hrs(10 sessions of 2 hrs.)	
BME-031	Energy Conversion- Compulsory	2	10 hrs (5 sessions of 2 hrs.)	
BME-035	Industrial Engineering and Operations Research - Compulsory	4	20 hrs(10 sessions of 2 hrs.)	
BMEL-005	Mechanical Engineering Lab Practices- Compulsory	4	2 Weeks (6 days per week and each day two session and each session is of 4 hrs.)3	

ET-571	BTCM Lab	02		
ET-573	BTWRE Lab	01	-	
<b>Total</b>		<b>03</b>	<b>-</b>	
<b>B.Sc.Nursing Programme</b>				
<b>Theory Component</b>				
HS1T1	Primary Health Nursing	04	06	
HS1T2	Applied Science	04	06	
HS1T3	Behaviourial Sciences	04	06	
HS1T4	English	04	06	
HS1T5	Nursing Education	04	06	
HS2T1	Medical Surgical Nursing	04	06	
HS2T2	Community Health Nursing	04	06	
HS2T3	Nursing Administration	04	06	
HS3T1	Paediatric Nursing	02	03	
HS3T2	Mental Health Nursing	02	03	
<b>Total</b>				
<b>Practical Component</b>				
HS1P1	Primary Health	08	15	
HS1P2	Applied Sciences (Physics, Chemistry, Microbiology & Nutrition)		27	
HS2P1	Nursing Education Research	02	04	
HS2P2	Medical Surgical Nursing	08	15	
HS2P3	Community Health Nursing	08	15	
HS2P4	Nursing Administration	02	04	
HS3P1	Paediatric Nursing	06	04	
HS3P2	Mental Health-Nursing	06	04	
<b>Total</b>		<b>44</b>	<b>103</b>	
<b>Bachelor in Computer Applications (BCA)</b>				
<b>First Year</b>				
<b>Ist Semester</b>				
CS-610	Foundation Course in English for Computing	04	04	-
FHS	Foundation Course in Humanities and Social Sciences	08	08	-
CS-611	Computer Fundamental	04	4	10
<b>IInd Semester</b>				
CS-612	P.C. Software Application Skills	04	04	06
CS-60	Foundation Course in Mathematics in Computing	08	10	-
CS-62	'C' Programming & Data Structure	04	10	24
<b>Second Year</b>				
<b>Ist Semester</b>				
FST	Foundation Course in Science and Technology	08	08	-
CS-63	Introduction to System Software	04	08	13
CS-05	Elements of System Analysis and Design	04	02	-
<b>Second Semester</b>				
CS-06	Introduction to DBMS	04	06	2
CS-64	Introduction to Computer Organisation	04	08	2
CS-65	Window Programming	02	04	10
CS-60	Multimedia	02	04	05
(Ji 67	RDBMS Lab	04	-	12
<b>Third Year</b>				
<b>Ist Semester</b>				
CS-68	Computer Network	04	06	06
CS-69	TCP IP Programming	04	03	10
CS-70	Introduction to Software Engineering	04	04	04
CS-71	Computer Oriented Numerical Techniques	04	08	-

<b>IInd Semester</b>				
CS-7	C++ and Object Oriented Programming	04	06	12
CS-73	Theory of Computer Science	04	06	-
CS-74	Introduction to Internet Programming (JAVA, .ACTIVE X)	02	05	10
CS-75	Intranet Administration	02	02	00
CS-76	Project	04	-	12
<b>Bachelor of Arts (Tourism Studies) (P.TS)</b>				
<b>First Year</b>				
TS-1	Foundation Course in Tourism	08	10	
TS-2	Tourism Development: Products, Operations, and Case Studies	08	10	
FHS-1	Foundation Course in Humanities & Social Sciences	08	10	
FEG-1	Foundation Course in English OR	04	05	
FHD-2	Foundation Course in Hindi	04	05	
<b>Modern Indian Languages ( any one of the following)</b>		<b>04</b>	<b>05</b>	
FEG-2	Foundation Course in Enelish-2	04	05	
FAS-1	Foundation Course in Assamese	04	05	
FBG-1	Foundation Course in Bengali	04	05	
FGT-1	Foundation Course in Gujarati	04	05	
BHDF-101	Foundation Course in Hindi	04	05	
FKD-1	Foundation Course in Kannada	04	05	
FML-1	Foundation Course in Malvalam	04	05	
FMT-1	Foundation Course in Marathi	04	05	
FOR-1	Foundation Course in Oriya	04	05	
FPB-1	Foundation Course in Punjabi	04	05	
FTM-1	Foundation Course in Tamil	04	05	
FTG-1	Foundation Course in Telugu	04	05	
FUD-1	Foundation Course in Urdu	04	05	
BSKF-1	Foundation Course in Sanskrit	04	05	
<b>Second Year</b>				
TS-4	Indian Culture: Perspective for Tourism	08	10	
TS-5	Ecology, Environment and Tourism	08	10	
FST-1	Foundation Course in Science and Technology	08	10	
PTS-4	Project on Indian Culture: Perspective for Tourism	04	05	
PTS-5	Project on Ecology, Environment and Tourism	04	05	
<b>Third Year</b>				
TS-3	Management in Tourism	08	10	
TS-6	Tourism Marketing	08	10	
PTS-6	Project on Tourism Marketing	04	05	
<b>Any one of the following</b>		<b>04</b>	<b>05</b>	
ATV(H)or AFW(E)	Feature Writing	04	05	
AWR(H)or AWR(E)	Writing for Radio	04	05	
AOM-1	Office Organization Management	04	05	
ASP-1	Secretarial Practice	04	05	
<b>Any one of the following</b>		<b>08</b>	<b>10</b>	
AHE-1	Human Environment	08	10	
EHI-1	Modem India 1857-1964	08	10	
EHI-2	India: Earliest Time to 8th Century A.D.	08	10	
EHI-3	India from 8th to 15th Century A.D.	08	10	
EHI-4	India from 16th to Mid 18th Century A.D.	08	10	
ESO-15	Society and Religion	08	10	
EEG-3	Communication Skills in English	08	10	

<b>Management Programme</b>				
MS-1	Management Functions and Behavior	06	10	
MS-2	Managing Men	06	10	
MS-3	Economic and Social Environment	06	10	
MS-4	Accounting and Finance for Managers	06	10	
MS-5	Management of Machines and Materials	06	10	
MS-6	Marketing for Managers	06	10	
MS-7	Information Management and Computers	06	10	
MS-8	Quantitative Analysis for Managerial Applications	06	10	
MS-9	Managerial Economics	06	10	
MS-10	Organisational Design, Development and Change	06	10	
MS-11	Corporate Policies and Practices	06	10	
MS-21	Social Processes and Behavioural Issues	06	10	
MS-22	Human Resource Development	06	10	
MS-23	Human Resource Planning	06	10	
MS-24	Union Management Relations	06	10	
MS-25	Managing Change in Organisations	06	10	
MS-26	Organisational Dynamics	06	10	
MS-41	Working Capital Management	06	10	
MS-42	Capital Investment and Financing Decisions	06	10	
MS-43	Management Control Systems	06	10	
MS-44	Security Analysis and Portfolio Management	06	10	
MS-45	International Financial Management	06	10	
MS-46	Management of Financial Services	06	10	
MS-51	Operations Research	06	10	
MS-52	Project Management	06	10	
MS-53	Production/Operations Management	06	10	
MS-54	Management of Information Systems	06	10	
MS-61	Consumer Behaviour	06	10	
MS-62	Sales Management	06	10	
MS-63	Product and Advertising Management	06	10	
MS-64	International Marketing	06	10	
MS-65	Marketing of Services	06	10	
MS-66	Marketing Research	06	10	
MS-91	Strategic Management	06	10	
MS-92	Management of Public Enterprises	06	10	
MS-93	Management of Small and New Enterprises	06	10	
MS-95	Research Methodology for Management Decisions	06	10	
MS-100	Project Work (equivalent to two courses)	06	10	
<b>Total:</b>		<b>228</b>	<b>380</b>	
<b>Master in Computer Applications (MCA)</b>			<b>(2hrs each)</b>	<b>1 sessions (3 hrs each)</b>
<b>First Year</b>				
<b>Ist Semester</b>				
MCS-011	Problem Solving and Programming	3	5	2 <sup>&gt;</sup>
MCS-012	Computer Organization and Assembly language Programming	4	8	2 <sup>&gt;</sup>
MCS-013	Discrete Mathematics	2	3	
MCS-014	Systems Analysis and Design	3	5	
MCS-015	Communication Skills	->	2	
MCSL-016	Internet Concepts and Web Design	2		20
MCSL-017	C and Assembly Language Programming Lab	2		(10+10)
<b>IInd Semester</b>				
MCS-021	Data and File Structures	4	8	

M.CS-022	Operating System Concepts and Networking Management	4	8	2 <sup>&gt;</sup>
MCS-023	Introduction to DBMS	3	5	0 <sup>&gt;</sup>
MCS-024	Object Oriented Technologies and Java Programming	3	5	2 <sup>&gt;</sup>
MCSL-025	Lab ( based on MCS-021, 022, 023 & 024)	4		(10+10+10+10)
<b>Second Year</b>				
<b>III Semester</b>				
MCS-031	Design and Analysis of Algorithms	4	8	2 <sup>&gt;</sup>
MCS-032	Object Oriented Analysis and Design	3	5	2 <sup>&gt;</sup>
MCS-033	Advanced Discrete Mathematics	2	3	
MCS-034	Software Engineering	3	5	
MCS-035	Accountancy and Financial Management	4	8	
MCSL-036	Lab (based on MCS-032,034 and 035)	0		20
<b>IV Semester</b>				
MCS-041	Operating Systems	4	8	
MCS-042	Data Communication and Computer Networks	1	8	3 <sup>&gt;</sup>
MCS-043	Advanced Database Management Systems	4	8	3 <sup>&gt;</sup>
MCS-044	Mini Project	4		10
MCSL-045	Lab (UNIX & Oracle)	2		(10+10)
Third Year				
<b>V Semester</b>				
MCS-051	Advanced Internet Technologies	3	5	2 <sup>&gt;</sup>
MCS-052	Principles of Management and Information Systems	2	3	
MCS-053	Computer Graphics and Multimedia	4	8	3 <sup>&gt;</sup>
MCSL-054	Lab ( based on MCS-051 & 053)	2		(10+10)
MCSL-001 TO 012	3 Stream* Courses	9	(5+5+5)	5 <sup>&gt;</sup>
<b>VI Semester</b>				
MCSP-060	Project	16	2 <sup>&gt;</sup>	
<b>*Student should select one stream from the available streams, each comprising of 3 courses.</b>				
<b>Master in Computer Application (MCA)</b>				
<b>First Year</b>				
<b>Ist Semester</b>				
CS-02	Introduction to Software	06	08	12
CS-04	Data Structure through 'C' and 'Pascal'	06	10	20
CS-05	Elements of Systems Analysis and Design	06	01	-
<b>IInd Semester</b>				
CS-01	Computer Fundamentals	06	10	10
CS-03	File Structure and Programming in COBOL	04	04	10
CS-06	Database Management Systems	04	06	-
<b>Second Year</b>				
<b>Ist Semester</b>				
CS-08	Numerical and Statistical Computing	06	10	15
CS-09	Data Communication and Networks	06	10	15
CS-51	Operations Research	04	10	8
<b>IInd Semester</b>				
CS-07	Discrete Mathematics	06	10	08
CS-10	Software Engineering	06	10	04
CS-54	Accounting and Finance on Computers	04	10	-
<b>Third Year</b>				
<b>Ist Semester</b>				
CS-12	Computer Architecture	04	10	-

CS-16	Object Oriented Systems	04	10	14
CS-17	Project (Part-D)	08	-	
<b>IInd Semester</b>				
CS-13	Operating Systems	04	10	12
CS-14	Intelligent Systems	04	10	12
CS-15	Relational Database Management Systems	04	10	10
CS-17	Project (Part-II)	04	-	-
<b>Masters of Science in Dietetics and Food Service Management {(M.Sc. (DFSM))}</b>				
MFN-001	Applied Physiology	04	05(2 <sup>1/2</sup> hrs. each)	For 02 credits course 14 sessions of 4 hrs. each (to be completed in 1 week)
MFN-002 MFNL-002	Nutrition Biochemistry	04	05 (2 <sup>1/2</sup> hrs. each)	
MFN-003 MFNL-003	Food Microbiology	04	05 (2 <sup>1/2</sup> hrs. each)	
MFN-008 MFNL-008	Principles of Food Science	04	05 (2 <sup>1/2</sup> hrs. each)	
MFN-004 MFNL-004	Advance Nutrition	06	07 (2 <sup>1/2</sup> hrs. each)	
MFN-005 MFNL-005	Clinical and Therapeutic Nutrition	06	07 (2 <sup>1/2</sup> hrs. each)	
MFN-006 MNFL-006	Public Nutrition	06	07 (2 <sup>1/2</sup> hrs. each)	
MFN-007 MFNL-007	Entrepreneurship and Food Service Management	06	07 (2 <sup>1/2</sup> hrs. each)	
MFN-009	Research Methods and Biostatistics	06	07 (2 <sup>1/2</sup> hrs. each)	
MFN-010	Understanding Computer Applications	02	03 (2 <sup>1/2</sup> hrs. each)	
MFNP-011	Internship Programme	08	10 (2 <sup>1/2</sup> hrs. each)	
MFNP-012	Dissertation/ Project	08	10 (2 <sup>1/2</sup> hrs. each)	
<b>Master of Arts (English) MEG</b>				
<b>I Year</b>				
MEG-01	British Poetry	08	10	
MEG-02	British Drama	08	10	
MEG-03	British Novels	08	10	
ME-04	Aspects of Language	08	10	
<b>IInd Year</b>				
MEG-05	Literary Criticism and Theory	08	10	
MEG-06	American Literature	08	10	
MEG-07	Indian English Literature	08	10	
MEG-08	New Literatures in English	08	10	
MEG-09	Australian Literature	08	10	
MEG-10	English Studies in India	08	10	
MEG-11	American Novel	08	10	
<b>Master of Arts (HINDI) MHD</b>				
<b>Ist Year</b>				
MHD-2	आधुनिक हिन्दी कविता	08	10	
MHD-3	उपन्यास एवं कहानियाँ	08	10	
MHD-4	नाटक एवं अन्य गद्य विधाएं	08	10	
MHD-6	हिन्दी साहित्य एवं भाषा का इतिहास	08	10	
<b>IInd Year</b>				
MHD-1	हिन्दी काव्य-1, आदि काव्य, भक्ति काव्य एवं रीति काव्य			

MHD-5	साहित्य, सिद्धांत और समालोचना			
MHD-7	भाषाविज्ञान और हिन्दी भाषा			
MHD-13	उपन्यास: स्वरूप और विकास			
MHD-14	हिन्दी उपन्यास-1 (प्रेमचन्द का विशेष अध्ययन)			
MHD-15	हिन्दी उपन्यास-2			
MHD-16	भारतीय उपन्यास			
<b>Master of Arts (History)</b>				
MHI-01	Ancient and Medieval Societies	08	10	
MHI-02	Modern World	08	10	
MHI-03	Historiography	08	10	
MHI-04	Political Structures in India	08	10	
MHI-05	History of Indian Economy	08	10	
MHI-06	Evolution of Social Structures in India Through the Ages	08	10	
MHI-07	Religious Thoughts and Belief in India	08	10	
M HI-OS	History of Ecology and Environment: India	08	10	
<b>Master of Commerce (M.Com)</b>				
<b>I Year</b>				
IBO-01	International Business Environment	06	08	
IBO-02	International Marketing Management	06	08	
IBO-03	India's Foreign Trade	06	08	
IBO-04	Export Import Procedures and Documentation	06	08	
IBO-05	International Marketing Logistics	06	08	
IBO-06	International Business Finance	06	08	
<b>II Year</b>				
MCO-1	Organisation Theory and Behaviour	06	08	
MCO-3	Research Methodology ad Statistical Analysis	06	08	
MCO-4	Business Environment	06	08	
MCO-5	Accounting for Managerial Decisions	06	08	
MCO-6	Marketing Management	06	08	
MCO-7	Financial Management	06	08	
<b>Master of Arts (Political Science) (MPS)</b>				
<b>I Year</b>				
MPS-001	Political Theory	08	10	
MPS-002	International Relations: Theory and Problems	08	10	
MPS-003	India: Democracy and Development	08	10	
MPS-004	Comparative Politics: Issues and Trends	08	10	
<b>II Year</b>				
MPSE-001	India and the World	04	05	
MPSE-002	State and Society in Latin America	04	05	
MPSE-003	Western Political Thought	04	05	
MPSE-004	Social and Political Thought in Modem India	04	05	
MPSE-005	State and Society in Africa	04	05	
MPSE-006	Peace and Conflict Studies	04	05	
MPSE-007	Social Movements and Politics in India	04	05	
MPSE-008	State Politics in India	04	05	
MPSE-009	Canada: Politics and Society	04	05	
MPSE-010	Optional Dissertation	08	10	
MHI-007	Religious Thought and Belief in India	08	10	
MED-002	Sustainable Development : Issues and Challenges	04	05	
<b>Master of Arts ( Public Administration)</b>				
<b>I Year</b>				
MPA-011	State, Society and Public Administration	08	10	
MPA-012	Administrative Theory	08	10	
MPA-013	Publics Systems Management	08	10	

MPA-014	Human Resource Management (HRM)	08	10	
<b>IInd Year</b>				
MPA-015	Public Policy and Analysis	08	10	
MPA-016	Decentralization and Local Governance	08	10	
MPA-017	Electronic Governance	04	05	
MPA-018	Disaster Management	04	05	
MPAP-002	Project work	08	10	
<b>Master of Arts ( Sociology)</b>				
<b>Ist Year</b>				
MSO-001	Sociology Theories & Concepts	08	10	
MSO-002	Research Methodology	08	10	
MSO-003	Sociology of Development	08	10	
MSO-004	Sociology in India	08	10	
<b>IInd Year</b>				
MSOE-001	Sociology of Education	08	10	
MSOE-002	Diaspora & Transnational Communities	08	10	
MSOE-003	Sociology of Religion	08	10	
MSOE-004	Urban Sociology	08	10	
<b>Master of Arts (Economics)</b>				
<b>Ist Year Compulsory</b>				
MEC-001	Micro Economic Analysis	06	08	
MEC-002	Macro Economic Analysis	06	08	
MEC-003	Quantitative Methods for Economic Analysis	06	08	
MEC-004	Economics of Growth and Development	06	08	
MEC-005	Indian Economic	06	08	
<b>IInd Year Compulsory</b>				
MEC-006	Public Economics	06	08	
MEC-007	international Trade and Finance	06	08	
MEC-008	Economics of Social Sector and Environment	06	08	
MEC-009 or MECP-001	Research Methods in Economics or Project work	06	08	
MECE-001	Econometric Methods	06	08	
MECE-002	Computer Applications in Economic Analysis	Optional	06	08
MECE-003	Actuarial Economics: Theory and Practice	06	08	
MECE-004	Financial Institutions and Markets	06	08	
<b>Master of Arts (Tourism Management) (MTM)</b>				
<b>First Year</b>				
<b>Ist Semester</b>				
MTM-01	Management Functions and Behaviour in Tourism	04	05	
MTM-02	Human Resource Development and Planning in Tourism	04	05	
MTM-03	Managing Personnel in Tourism	04	05	
MTM-04	Information Management and Information Systems in Tourism	04	05	
<b>IInd Semester</b>				
MTM-05	Accounting, Finance and Working Capital for Tourism Managers	04	05	
MTM-06	Marketing for Tourism Managers	04	05	
MTM-07	Sales and Advertising Management in Tourism	04	05	

MTM-08	Managing Small Scale Enterprises in Tourism	04	05	
<b>Second Year</b>				
<b>III Semester</b>				
MTM-09	Understanding Tourism Markets	04	05	
MTM-10	Tourism Impacts	04	05	
MTM-11	Tourism Planning and Development	04	05	
MTM-16	Dissertation	08	10	
<b>IV Semester</b>				
MTM-12	Tourism Products: Design and Development	04	05	
MTM-13	Tourism Operations	04	05	
MTM-14	Tourist Transport Operations ( Road Transport)	04	05	
MTM- 15	Meetings, Incentives, Conferees and Expositions (MICE)	04	05	
<b>Master of Library and Information Science (MLIS)</b>				
MLI-101	Information, Communication and Society		10	
MLII-101	Information Sources, Systems and Services		10	
MLII-102	Information Processing and Retrieval		10	
MLI-102	Management of Library and Information Centres		10	
MLII-103	Fundamentals of Information Communication Technologies		10	
MLII-101	Information Communication Technologies Applications.		10	
MLIE-I01	Preservation and Conservation of Library Materials.		10	
MLIE-I02	Research Methodology		10	
MLIE-103	Academic Library System		10	
MLIE-104	Technical Writing		10	
MLIE-105	Informetrics and Scientometrics		10	
MLIE-106	Public Library System and Services		10	
MLIP-002	Project Report / Dissertation			
<b>Master of Arts ( Rural Development) ( MA.RD)</b>				
<b>First Year</b>	<b>Compulsory</b>			
<b>Ist Semester</b>				
MRD-101	Rural Development- Indian Context	06	08	
MRD-102	Rural Development Programmes	06	08	
MRD-I03	Rural Development- Planning and Management	06	08	
<b>II Semester</b>				
MRD-104	Research Methods in Rural Development	06	08	
MRDP-001	Dissertation	12		
<b>Second Year</b>	<b>Optional Courses (choose and five)</b>			
<b>III &amp; IV Semester</b>				
RDD-6	Rural Health Care	06	08	
RDD-7	Communication and Extension in Rural Development	06	08	
MRDE-101	Rural Social Development	06	08	
MRDE-O02	Voluntary Action in rural Development	06	08	
MRDE-003	Land Reforms and Rural Development	06	08	
MRDE-004	Entrepreneurship and Rural Development	06	08	
<b>Master of Arts (Distance Education) (MADE)</b>				
ES-315	Research for Distance Education	06	08	
ES-316	Curriculum Development for Distance Education	06	08	
ES-317	Distance Education: Economic Perspective	06	08	
ES-319	Staff Development in Distant Education	06	08	
ES-320	Project Work	06	08	

<b>Post Graduate Diploma in Distance Education (PGDDB)</b>				
ES-311	Growth and Philosophy of Distance Education	08	10	
ES-312	Design & Development of SLMs	08	10	
ES-313	Learning Support Services	08	10	
ES-314	Management of DE	08	10	
ES-318	Communication Technology for DE	02	03	
Total:		34	43	
<b>Post Graduate Diploma in Education (PGDHE)</b>				
ES-301	Higher Education: its context and Linkages	06	08	
ES-302	Instruction in Higher Education	06	08	
ES-303	Higher Education: The Social Psychological field	06	08	
ES-304	Planning and Management of Higher Education	06	08	
<b>Total</b>		<b>24</b>	<b>32</b>	
<b>Post Graduate Diploma in Rural Development (PGDRD)</b>				
RDD-1	Rural Development: Indian Context	06	08	
RDD-2	Rural Development Programmes	06	06	
RDD-3	Rural Development Planning and Management	06	06	
RDD-4	Rural Social Development	06	06	
RDD-5	Project Work	06	06	
<b>Total</b>		<b>30</b>	<b>32</b>	
<b>Post Graduate Certificate Programme In Copyediting And Proofreading (PGCCP)</b>				
MBPI-001	Introduction to Editing	04	05	
MBPI-002	Language Editing and Manuscript Preparation	04	05 (2 <sup>1/2</sup> hrs. each)	
MBPI-003	Conventional Copyediting and Proofreading	04	05 (2 <sup>1/2</sup> hrs. each)	
MBPI-004	Electronic Copyediting and Proofreading	04	05 (2 <sup>1/2</sup> hrs. each)	
<b>Post Graduate Diploma In Radio Prasharan (PGDRP)</b>				
MRP001	Jansanchar Ka Samanya Adhyayan	04	05 (2 <sup>1/2</sup> hrs. each)	
MRP002	Radio Madhyam	04		
MRP003	Radio Lekhan	04		
MRP004	Priyojana Lekhan	04	Project	
MRP005	Prastuti Prashikshan	04	Practical for a batch of 20-25 students will be conducted by AIR (for 12 days)	
MRP006	Prabandhan Prashikshan	04		
MRP007	Prasaran Prashikshan	04		
<b>Post Graduate Diploma in Translation (PGDT)</b>				
PGDT-01	Anuvad Sidhant Aur Pravidhi	06	07 (2 <sup>1/2</sup> hrs. each)	
PGDT-02	Anuvad Ka Bhashik Aur Samajik Paksh	06		
PGDT-03	Vvavaharik Anuvad Ke Vivid Star Aur Kshetra	06		
PGDT-04	Prashasnik Anuvad	06		
PGDT-05	Anuvad Parivojna	06		
<b>Post Graduate Diploma In Journalism And Mass Communication (PGJMC)</b>				
JMC-01	Introduction to Journalism and Mass Communication	08	10 (2 <sup>1/2</sup> hrs. each)	
JMC-02	Mass Media and Society	08		
JMC-03	Reporting, Writing and Editing	08		
JMC-04	Public Relations	08		

<b>Post Graduate Diploma In Radio Programme Production And Management (PGDRPPM)</b>				
MJM-001	Introduction to Broadcasting and Programming	06	07 (2 <sup>1/2</sup> hrs. each)	
MJM-002	Production and Presentation	06		
MJM-003	Recording and Editing	04	05 (2 <sup>1/2</sup> hrs. each)	
MJML-001	Practicals	16	Practical for a batch of 20-25 students will be conducted by AIR (for 12 days)	
<b>Post Graduate Diploma in International Business Operations (PGDIBO)</b>				
IBO-01	International Business Environment			
IBO-02	International Marketing Management			
IBO-03	India's Foreign Trade			
IBO-04	Export-Import Procedures and Documentation			
IBO-05	International Marketing Logistics			
IBO-06	International Business Finance			
<b>Postgraduate Certificate in Participatory Management of Displacement, Resettlement and Rehabilitation (PGCMRR)</b>				
MRR-01	Understanding Development-Caused Displacement	03		
MRR-02	Role of Participation in Sustainable Development	03		
MRR-03	Participatory Planning of Resettlement and Rehabilitation	03		
MRR-04	Participatory implementation and Monitoring of Resettlement and Rehabilitation	04	05	
MRR-05	Project work to be completed by the learners	03		
<b>Diploma in Creative Writing in English (DCE)</b>				
DCE-1	General Principles of Writing	04	05	
DCE-2	Feature Writing	04	05	
DCE-3	Short Story	04	05	
DCE-4	Writing for Radio and Television	04	05	
DCE-5	Writing Poetry	04	05	
DCE-6	A Project Report	04	05	
<b>Total:</b>		<b>24</b>	<b>25</b>	
<b>Diploma in Nutrition and Health Education (DNHE)</b>				
Course-I	Nutrition for the Community	08	10	
Course-II	Nutrition and Health Education	08	10	
Course-III	Nutrition and Health Education	08	10	
Course-IV	Project Course : Nutrition and Health Education	08	10	
<b>Total:</b>		<b>32</b>	<b>30</b>	
<b>Diploma in HIV and Family Education (DAFE)</b>				
AFE-01	Basics of HIV/AIDS	04	05	
AFE-02	Elective on HIV/AIDS	04	05	
AFE-03	Basics of Family Education	04	05	
AFE-04	Elective on Family Education	04	05	
AFE-05	Alcohol, Drugs and HIV	04	05 <sup>1</sup>	
AFE-06	Communication and Counselling in HIV	04	05	
AFE-07	Project work	08	10	
<b>Diploma in Early Childhood Care and Education (DECE)</b>				
DECE-1	Organizing Child Care Services	08	10	
DECE-2	Child Health and Nutrition	08	10	

DECE-3	Services and Programmes for Children	08	10	
DECE-4	Project Work: Working with Young Children in a Child Care Setting	08	10	
<b>Diploma in Tourism Studies ( DTS)</b>				
<b>Compulsory Courses</b>				
TS-1	Foundation Course in Tourism	08	10	
TS-2	Tourism Development: Products, Operations and Case Studies	08	10	
TS-3	Management in Tourism	08	10	
<b>Any one of the following groups of Electives</b>				
TS-4	Indian Culture- A Perspective for Tourism	08	10	
PTS-4	Project on Indian Culture: Perspective for Tourism OR	04	05	
TS-5	Ecology, Environment and Tourism	08	10	
PTS-5	Project on Ecology, Environment and Tourism	04	05	
TS-6	Tourism Marketing	08	10	
PTS-6	Project on Tourism Marketing	04	05	
<b>Diploma in Nursing Administration (DNS) Programme</b>			<b>2hrs each</b>	<b>4hrs each</b>
RNS-101	Principles and Practice of Nursing Administration	4	06	
BNS-102	Management of Education Institute, Hospital and Community	4	06	
BNS-103-	Group Dynamics	4	06	
BNS-104	Resource Management	4	06	
BNSL-101	Practical Aspects of Nursing Administration-I	6	-	11
BNSL-102	Practical Aspects of Nursing Administration-II	6	-	11
<b>Diploma in Dairy Technology</b>				
01	Milk Production and Quality of Milk			
02	Dairy Equipments and Utilities			
03	Milk Processing and packaging			
04	Dairy Products-I			
05	Dairy Products-II			
06	Dairy Products-III			
07	Quality Assurance			
08	Dairy Management and Entrepreneurship			
<b>Certificate in Food and Nutrition (CFN)</b>				
CFN-1	You and Your Food	04	04	
CFN-2	Your Food and its Utilization	04	04	
CFN-3	Economics of Food	04	04	
<b>Total:</b>		<b>12</b>	<b>12</b>	
<b>Certificate in Computing (CIC)</b>				
CIC-1	The Context	04	02	
CIC'2	The Technology	04	05	
CIC-4	The Application	04	02	
CIC-5	MS-Office	04	07	16
<b>Certificate in Guidance (CIG)</b>				
ES-101	Understanding life Elementary School Child	04	03	
ES-102	Facilitating Growth and ----	04	03	
ES-103	Guiding Children's Learning	04	03	
ES-104	Guiding Socio-Emotional; Development of Children	04	03	
<b>Total:</b>		<b>16</b>	<b>12</b>	
<b>Certificate in Human Rights (CHR)</b>				
CHP-1	Human Rights- Society and Development	06	08	
CHF-2	Human Rights and India	06	08	
CHR-3	Human Rights in Everyday life: What we can do?	04	05	

<b>Certificate in Labour in Development (CLD)</b>				
	<b>Compulsory</b>			
CLD-101	Political Economy of Labour in India			
CLD-102	Organising the Unorganised			
	<b>Elective Courses ( Choose any two)</b>			
CLD-03	Child and Bonded Labour			
CLD-04	Migrant and Female Workers			
PLD-01	Project in Labour in Development			
<b>Certificate in Nutrition and Child Care (CNCC)</b>				
CNCC-1	Nutrition for the Community	08	10	
CNCC-2	Organising Child Care Services	08	10	
<b>Certificate in Participatory Forest Management (CPFM)</b>				
PFM-1	Forest Resources and Use Practices	04	05	
PFM-2	Foresters' Views of Forest Management	04	05	
PFM-3	Forest Dwellers' Perceptions & Responses	04	05	
PFM-4	Implications of Joint Forest Management	04	05	
<b>Certificate in Consumer Protection (CCP)</b>				
ACS-01	Application Oriented Courses in Consumer Studies	08	10	
CPI	Consumer Protection Issues and Acts	04	05	
CCP	Project Work in Consumer Protection	04	05	
<b>Certificate in Rural Development (CRD)</b>				
RDD-1	Rural Development: Indian Context	06	08	
RJD-2	Rural Development Programmes	06	08	
RDD-3	Rural Development Planning and Management	06	08	
<b>Certificate in Teaching of English as a Second Language (CTE)</b>				
(i)	Compulsory Courses			
CTE-1	The Language Learner	04	05	
CTE-2	The Structure of English	04	05	
CTE-3	Teaching Strategies	04	05 -	
(ii)	Optional Courses (Select any one)			
CTE-4	Teaching English-Elementary School	04	05	
CTE-5	Teaching English-Secondary School	04	05	
<b>Certificate in Tourism Studies ( CTS)</b>				
TS-1	Foundation Course in Tourism	08	10	
TS-2	Tourism Development: Products Operation and Case Studies	08	10	
<b>Certificate in Empowering Women through Self Help Groups (CWDL)</b>				
CWDL-01	Women Empowerment: Perspective and Approaches	04	05	
CWDL-02	Self Help Groups	04	05	
CWDL-03	Development through Self Help Groups	04	05	
CWDL-04	Towards Sustenance of Self Help Groups	04	05	
<b>Certificate in Women's Empowerment and Development (CWED)</b>				
FEW-01	Foundation Course in Women's Empowerment and Development	04	05	
WED-01	Women in Indian Society: Socio-historical Contexts	04	05	
WED-02	Constitutional 3rd Legislative Foundations for Gender Equality	04	05	
WED-03	Women and Economy	04	05	
<b>Certificate in Laboratory Techniques ( CPI.T)</b>				
LT-1	Good Laboratory Practices	06	04	02
LT-2	Laboratory Techniques in Biology	04	02	02
LT-3	Laboratory Techniques in Chemistry	04	02	02

LT-4	Laboratory Techniques in Physics	04	02	02
<b>Certificate in HIV and Family Education (CAFE)</b>				
<b>Compulsory</b>				
AFE-01	Basics of HIV/AIDS	04	05	
AFE-03	Basics of Family Education	04	05	
Elective Courses ( Choose any two)				
AFE-02	Elective on HIV/AIDS	04	05	
AFE-04	Elective on Family Education	04	05	
AFE-05	Alcohol, Drugs & HIV	04	05	
AFE-06	Communication &. Counselling in HIV	04	05	
<b>Certificate in Youth Development Work (CCYP)</b>				
CYP-01	Commonwealth Values in youth in Development work Young People and Society			
CYP-02	Principles and Practice of Youth in Development Work Working with People in their communities			
CYP-03	Gender and Development Learning Processes			
<b>Certificate in Disaster Management( CDM)</b>				
CDM-01	Foundation Course in Disaster Management	08	10	
CDM-02	Disaster Management: Methods & Techniques	08	10	
<b>Certificate in Environmental Studies (CES)</b>				
AHE-01	Human Environment (without Project)	06	08	
TS-5	Ecology, Environment and Tourism	08	10	
PES-01	Project in Environment?' Studies	04	05	
<b>Certificate in Participator.- Project Planning (SAVINI)</b>				
SAVINI-1	What is Development?	04	05	
SAVTNI-2	Working with Groups	04	05	
SAVINI-3	Participatory Planning	04	05	
SAVINI-4	Field Project	04	05	

### 3. **ELIGIBILITY CRITERIA FOR APPOINTMENT OF ACADEMIC COUNSELLORS (FACULTY)**

#### 1. **MANAGEMENT PROGRAMME:**

M.B.A./C.A./PH.D/M.COM. course and/or Professional/teaching experience in relevant subject/industry.

#### 2. **MASTERS DEGREE IN COMPUTER APPLICATIONS (MCA) & BACHELOR DEGREE IN COMPUTER APPLICATIONS (BCA):**

MCS- 011, 012, 014, 021, 023, 024, 031, 032, 034,041,042, 043, 051, 052, 053, MCSE 001 To 012	1. Ph.D in Computer Science / M.Tech (Computer Science /TT)/MS (Computer Science /IT/Software systems) /M.Phil (Computers)  <b>OR</b> 2. B.Tech (Computer Science / I)/B.E (Computer Science / IT) / MCA/ M Sc (Computer Science / IT) dwith at least 2 years of experience in Teaching / Industry
MCSL-016 MCSL-017, MCSL-025, MCSL-036, MCSL-045, MCSL-054	1. Ph.D in Computer Science/ M.Tech (Computer Science / IT)/MS (Computer Science/ IT/ Software systems)/ M.Phil (Computers)  <b>OR</b> 2. B.Tech (Computer Science /TT)/B.E (Computer Science / IT)/MCA/M.Sc (Computer Science/IT) with at least 2 years experience of working with the software (related to the lab course whose details are given in the MCA (Revised) structure.
MCA-013 AND MCS-033	M.Sc (Maths) or above with al least 2 years of teaching experience
MCS-035	MBA (Finance) / M.Com or above with at least 2 years of experience in teaching at Postgraduate level and knowledge in accounting software packages.
MCA-015	MA (English) or above with at least 2 years of experience in teaching preferably in Linguistics / ELT

#### 3. **MASTER OF LIBRARY AND INFORMATION SCIENCE (MLICS):**

Master Degree of Library and information science or Associateship in information Science for INSDOC of DRTC Desirable with a minimum 2 years teaching experience at Post Graduate level.

#### 4. **MASTERS OF SCIENCE IN DIETETICS AND FOOD SERVICE MANAGEMENT [MSC. (DFSM)]**

Course (Credit)	Code (Theory/Practicals)	Qualifications Required (Preferred and if not available then consider minimum qualification suggested)
1 Applied Physiology (4 credits)	MFN-001	MBBS, MD (Physiology)
2 Nutrition Biochemistry (4 credits)	MFN-002 MFNL-002	Preferred: M Sc. Ph.D. (Biochemistry) Minimum Qualification. MSc. (Biochemisti)
3 Food Microbiology (4 credits)	MFN-003 MFNL-003	Preferred: M.Sc. Ph.D. (Microbiology) Minimum Qualification M.Sc. (Microbiology)
4 Advance Nutrition (6 credits)	MFN-004 MFNL-004	Preferred: M.Sc. Ph.D. (Foods and nutrition/ Dietetics and Institutional Food Service Administration) Minimum Qualification: M.Sc. (Foods and nutrition/ Dietetics and Institutional Food Service Administration)
5 Clinical and Therapeutic Nutrition (6 credits)	MFN-005 MFNL-005	Preferred: M.Sc, Ph.D. (Foods and nutrition/Dietetics and Institutional Food Service Administration).
6 Public Nutrition (6 credits)	MFN-006 MNFL-006	Preferred: M.Sc. PhD (Foods and nutrition/Dietetics and institutional Food Service Administration) Minimum Qualification: M.Sc. (Foods and nutrition/ Dietetics and Institutional Food Service Administration)
7 Entrepreneurship and Food Service Management (6 credits)	MFN-007 MFNL-007	Preferred: M.Sc. Ph.D (Foods and nutrition/ Dietetics and Institutional Food Service Administration) Minimum Qualification: M.Sc. (Foods and nutrition/ Dietetics and Institutional Food Service Administration)

8	Principles of Food Science (4 credits)	MFN-008 MFNL-008	Preferred: M.Sc. Ph.D. (Food Science and Technology/ Foods and nutrition) Minimum qualification: M.Sc. (Food Science and Technology/ Foods and nutrition)
9	Research Methods and Biostatistics (6 credits)	MFN-009	Preferred: M.Sc. PhD (Biostatistics) Minimum Qualification: M.Sc. (Biostatistics)
10	Understanding Computer Applications (2 credits)	MFN-010	M.Sc. Computer Science Masters of computer Applications
11	Internship Programme (8 credits)	MFNP-011	M.Sc. (Dietetics & Institutional Food Service Administration)
12	Dissertation/ Project (8 credits)	MFNP-012	Preferred: M.Sc. Ph.D. (Foods and Nutrition/ Dietetics & Institutional Food Service Administration/ Food Science and Technology) Minimum: M.Sc. (Foods and Nutrition/ Dietetics & Institutional Food Service Administration/ Food Science and Technology)

**4(a) M.A. IN ENGLISH PROGRAMME (MEG):-**

FOR LITERATURE COURSES:

- i) Counsellor should preferably be Ph.D. in English
- ii) Two years PG teaching experience

**FOR MEG-4 ASPECTS OF LANGUAGE:**

- i) A Ph.D. in linguistic
- ii) Two years PG teaching experience

**4(b) MA (Hindi), MA (Political Science), MA ( Public Administration), MA (Sociology), MA (Economics)**

**MA (Tourism Studies), MA ( Rural Development):**

- (i) Counselor should preferably be Ph.D. in relevant subject
- (ii) Two years PG teaching experience

**5. BACHELOR OF LIBRARY AND INFORMATION SCIENCE(BLISc):-**

Ph.D./Master Degree in Library Science and some teaching/Professional experience.

**5(a) Post Graduate Diploma in Library and (PGDLAN):**

- i) Master of Library and Information Science with certificate in Computer Applications and Lecturer Grade.
- ii) MCA/BIT Degree for counselling MLI-001 end MLI-007 courses.

**6. CERTIFICATE IN COMPUTING (CIC):-**

The qualifications for Computer Counsellors are suggested as under :

**Essential:**

MCA/MSc. in Computer Science OR  
B.Sc. in Computer Science or equivalent/BCA OR  
PGDCA from a recognized University/Deemed University

**Desirable:**

- (a) One year teaching experience of Computer in a reputed institute.

**7. B.A./B.COM/B.SC.:-**

Ph.D. or M.A./M.Sc./M. Phil in relevant subject and some teaching/experience at degree /Post Graduate level.

**EEC-07: Industrial Development in India-**

- i) Masters degree in Economics/Commerce/Business Administration having specialization in Indian Economy and or Industrial Economics, and
- ii) Three Year's teaching experience at degree level.

**EEC-19: Indian Financial System -**

- i) Master degree in Economics/Commerce/Business Administration having specialization in Indian Financial System/7 Financial Economics/ Financial Management and
- ii) Three Year's teaching experience at degree level.

**Qualification for application oriented courses AWR/AFW/AED/AMK/ATR :-**

**Course for Writing for Radio (AWR) and feature writing (AFW) in Hindi :-**

The prescribed qualifications are:

- i) The qualifications and experience needed for other EHD courses also required for these AOCs.
- ii) If anyone who has at least 5 years experience in Journalism as editor or reporter and/or 5 years experience as producer/programme executive/ASD Station Director in All India Radio for Hindi programme may also be appointed as Counsellor for AMR & APW.

**Feature Writing (AFW) in English :-**

- i) People with experience as Journalists/editors/reports/freelance feature writers would be needed.
- ii) An ability to write in English would be an essential qualification. Ability in a 2nd language/teaching experience in a subject like journalism would be additionally desirable.

iii) Failing availability of journalists, teacher with English at the P. G. level (MA., Ph.D,) could be considered.

**ATR (Translation) :-**

- i) The Counsellor should be University teachers of English/Hindi who have experience in teaching translation. OR
- ii) People involved in organisations doing or publishing translations. OR
- iii) Noted freelance translators. These people should have meritorious publications to their credit
- iv) A certificate or Diploma in translation or in Applied linguist: :s would be a desirable qualification.

**AMK (Marketing) :-**

- i) Eligibility criteria applied for MS-6 may be applied for AMK-01 a1 so
- ii) Those who have M.Com. with marketing specialisation. OR
- iii) Those who are teaching marketing to B.Com./MCom students.

**AED (Export Procedure and Documentation) :-**

- i) Eligibility criteria applied for MS-6 may be applicable for AED-01 AND
- ii) Those who have M.Com. with marketing or international marketing OR
- iii) Those who are teaching marketing or international marketing to B.Com./M.Com. students.

**8. DIPLOMA IN CREATIVE WRITING IN ENGLISH AND DIPLOMA IN CREATIVE WRITING HINDI (DCE & DCH)**

University/College English/Hindi teacher and professional creative writers.

**9. POST GRADUATE DIPT OMA IN DISTANCE EDUCATION (PGDDE):-**

**For all courses:**

- (i) Any university/college teacher with Ph.D. in Education
- (ii) Any university/college teacher in Education with diploma in Post Graduate Diploma in Distance Education (PGDDE).
- (iii) Any university/college teacher with Master of Arts in Distance Education (MADE)
- (iv) An ODL practitioner with equivalent degree and experience.

- i) University / College Teacher in Education with PGDDE from IGNOU **OR**
- ii) University/College Teacher / academics in any discipline with an overall A/B Grade in PGDDE from IGNOU **OR**
- iii) University /College teachers/ academics in any discipline with MADE from IGNOU **OR**
- iv) Any person with a professional qualification and MADE from IGNOU

**For Specific Courses:**

Master degree in any discipline with specialized qualification related to the course.

**10. POST GRADUATE DIPLOMA IN HIGHER EDUCATION (PGDHE):-**

S.No.	Course Title	Desirable specialization for the Counsellor University/College teachers specialized in and teaching at Post-Graduate classes one or more of the following topics /subjects:
1.	Higher Education: Its Context and Linkage	a. History of Education b. Economics of Education c. Sociology of Education d. Political Science in relation to Education.
2.	Instruction in Higher	a. Instructional/Educational Technology b. Education Measurement and Evaluation. c. Class room Teaching Skills d. Teacher Education
3.	Higher Education The Social Psychological Field	a. Education Psychology b. Social Psychology of Education c.
4.	Planning and Management of	a. Management of Education b. Economics of Education c. Organisational Structure d. Curriculum Management.

**11. POST GRADUATE DIPLOMA IN RURAL DEVELOPMENT (PGDRD)/ CERTIFICATE IN RURAL DEVELOPMENT (CRD):-**

Master degree in Economics / Rural Development / Public Administration Agriculture Extension/Sociology, Social Work / Public Health / Geography / Live Science / Forestry / Child Development or Psychology with post graduate teaching experience in the subjects concerned by the different blocks.

**12. POST GRADUATE DIPLOMA IN INTELLECTUAL PROPERTY RIGHTS (PGDIPR) -**

1. LLB/LLM with IPR as one of the subject.

**OR**

2. Masters in any discipline or Law Graduate with Post Graduate Diploma in EPR.

**13. CERTIFICATE IN GUIDANCE (CIG):-**

1. Master degree in Psychology/Education with Diploma and working experience (2 to 3 years). OR
2. Master Degree Psychology/Education/Science (CD) with 3 years experience in the field.

**14. CERTIFICATE IN FOOD AND NUTRITION (CFN):-**

1. Master Degree in Home Science with specialisation in Food and Nutrition. OR
2. Bachelor Degree (Home Science) background and specialisation in Food and Nutrition with 2-3 years teaching experience.

**15. NUTRITION FOR COMMUNITY (ANO AND ORGANISING CHILD CARE SERVICES (ACQ):-**

- a) APPOINTMENT OF NUTRITIONISTS AS COUNSELLORS: - The qualification is M.Sc. (Home Science Food and Nutrition. If such Counsellors are not available, the following can be considered (in order of preference).

1. M.Sc. (Home Science) General.
2. Postgraduate diploma in Dietetics (subsequent to graduation in Home Science)
3. B.Sc. (Hons.) Home Science with specialization in Foods and Nutrition. B.Ed, with teaching experience of 1 year.
4. B.Sc. (Pass) Home Science, B.Ed with teaching experience of 1 year.

Note : The counsellors appointed for the certificate programme in Food and Nutrition who meet the above stipulated qualifications may also be retained for the AOC.

**16. DIPLOMA IN NUTRITION AND HEALTH EDUCATION (DNHE):-**

- A. M.Sc. in Food and Nutrition OR  
M.Sc. in Home Science (General) with 3 years teaching experience OR  
B.Sc. in Home Science with Post-Graduate in extension of resource management with 3 years teaching experience.  
**ROLE OF AN ACADEMIC COUNSELLOR :** To guide the student through theory and practical part of the programme covered in courses DNE-1, DNE-2 and DNE-3.
- B. PROJECT COUNSELLOR : M.Sc. in Nutrition with experience in com. Work.
- C. FIELD GUIDE: M.Sc. in Nutrition/health related areas/Social or B.Sc. with experience of working in the field.

**17. CERTIFICATE IN TOURISM STUDIES (CTS):-**

1. Teachers involved in the teaching of tourism in well established institutions. Universities and Colleges. **OR**
2. University and College teachers teaching History, Sociology and Economics with some work in the areas listed under the courses and some interest with tourism studies. **OR**
3. Professionals at the officer level in various recognised a reputed tourist and travel development organisations who passed at least graduate degree.

**18. DIPLOMA IN TOURISM STUDIES AND BACHELOR IN TOURISM STUDIES (DTS/BTS):-**

Eligibility Criteria for Selection of Academic Counsellors

TS-3 Management in Tourism :

The eligibility criteria for the different Counsellors :

The Criteria applicable for the selection of Academic Counsellors of Management Programme and B.Com. are applicable for selection of counsellors for this course. Academic Counsellors of M.B.A, and B.Com. be appointed for this course.

TS-4 Indian Culture : Perspective for Tourism :

Academic Counsellors appointed of Flistoiy Elective Courses EHI-2, 3 & 4 can be appointed for this course

PTS-4 Project in Indian Culture : Perspective in Tourism

TS-5 Academic Counsellors appointed for AHE-OT course can be appointed for this course i.e. the same eligibility criteria is applicable for these Academic Counsellors. PTS-5 Project in Ecology, Environment and Tourism

TS-6 The criteria applicable for appointment of Counsellors

PTS-6 Project in Tourism Marketing

**19. B. TECH. CIVIL CONSTRUCTION MANAGEMENT (BTCM) & B. TECH CIVIL (WATER RESOURCE ENGINEERING (BTWRE)**

Parameters for identifying Tutor/Counsellor at Study Centres/Sub Centre :

The Bachelor Degree faculty, which may be present at Lecturer level for Engineering courses, may be, identified only as the last priority.

**b) Professionals**

(For courses under categories of: Engg. Arts, Analysis & Management/Engineering Materials/Functional Specializations in areas of: Construction Management, Water Resources/Electives).

**Minimum Qualification:**

B.E.(Civil) or equivalent.

B.E.(Mech.) where necessary or equivalent.

B.E.(Electrical/Electronics) where necessary or equivalent.

**Experience in:**

Specialization areas of Construction management & Water Resources as presented through Appendix-6.

**Note:** In industry, one may come across some senior professionals with excellent work experience in functional specialization areas and with equivalent qualifications to Degree. They may also be considered.

**20. POSTGRADUATE PROGRAMME IN JOURNALISM AND MASS COMMUNICATION (PGJMC):**

Eligibility Criteria for Appointment of Academic Counsellors for the Post Graduate Diploma in Journalism and Mass Communications

Course Title	Credits	Essential Background and Experience of the Counsellors
Course-I Introduction to Journalism	8	<ul style="list-style-type: none"> <li>* Ph.D./M.A. in Journalism and Mass Communications</li> <li>* Sound knowledge in concepts models and theories of Communications</li> <li>* Knowledge in Communication research methodologies.</li> <li>* Knowledge in origin, growth and history of Journalism and Mass Communication in General and in India in particular.</li> <li>* The Counsellors may be drawn from the University depart.</li> </ul>
Course-II Mass Media and Society	8	<ul style="list-style-type: none"> <li>* Ph.D./M.A. in Journalism/Mass Communication/ Sociology.</li> <li>* Senior Journalist/Editors aware of various issues of society &amp; media.</li> <li>* Sound knowledge of developmental issue.</li> </ul>

Course-III Reporting, Writing & Writing	8	* Ph.D./M.A. in Journalism/Mass Communication Senior reporters, features writers and editor who have practical experience in writing and editing in print media.
	N.B.	* Academician in the University Departments. Senior reporters will be able to take the students for a tour in newspaper offices, A.I.R. & Doordarshan
Course-IV Public Relations	8	* Senior Public Relations I-section officers in reputed firms both private & public. * Academicians teaching Public Relations

21. **B.SC. NURSING:-**

<b>Sl.No.</b>	<b>Course No.</b>	<b>Title of Course</b>	<b>Eligibility Criteria For Academic Counsellors</b>
1.	1.	Primary Health Nursing HSITI; HS-IPI	Masters in Nursing with specialization in the respective area OR B.Sc. in Nursing with minimum 3 years experience as Clinical Instructor in the respective area.
2.	6.	Medical Surgical Nursing HS2-T1 HS2-P2	--DO --
3.	7.	Community Health Nursing	--DO --
4.	9.	Paediatric Nursing	--DO --
5.	10.	Mental Health Nursing	--DO --
6.	2.	Applied Sciences (Physics, Chemistry, Microbiology and Nutrition and Dietetics)	As person with a specialization in the respective area.
7.	3.	Behavioural Sciences	--DO --
8.	4.	English	Same as for B.D.P.(IGNOU)
9.	5.	Nursing Education and Researching	Essential: Master in Nursing with minimum 3 years experience in Nursing Education/Research/Administration. Desirable: M.Phil in Nursing with minimum 3 years experience in education research administration.

21. **CERTIFICATE PROGRAMME IN DISASTER MANAGEMENT (CDM):-**

**Essential Qualifications:**

Post Graduate Degree in Social Sciences, Social work Management, having work experience in the area of Disaster management. OR

Teaching experience/Research/Project work/Work Experience in Disaster Management OR

Professionals : Scientists / Geologists / Engineers / Meteorologists / Forest officers / Military personnel / Police and Civil Defence Officials; Rural Development officials; etc., with knowledge / experience in the field of Disaster Management.

(The Study Centre could get the Academic Counselors for this Programme from : local voluntary associations / Non Governmental Organisations involved in Disaster Management activities; Science Colleges/Institutes; Civil Defence and Home Guards Office; Military and Para-Military Bases, Engineering College/Polytechnic, Management Institutes, Hospitals, Fire Fighting Department, Government Officers especially Irrigation, Forest, Meteorology, rural Development, Health etc.).

22. **DIPLOMA IN EARLY CHILDHOOD CARE AND EDUCATION(DECE) :-**

**Qualifications for Counsellors for Course-1**

The following is the order of preference for the counsellors:

1. Master's degree in Home Science, Specializing in Child Development It is essential that the person has at least two year work experience in the field of Child Development in the area of teaching (at the college level and/or research).

2. Master's Degree in Home Science (General) with the dissertation at the master's level in the field of Child Development, it is essential that the person has at least two year work experience in the field of Child Development in the areas mentioned above.
3. Bachelor's Degree (Honours) in the Home Science followed by a Postgraduate Diploma in preschool Education/Early Childhood Care and Education from a reputed institution. At least three years work experience in the field of Child Development in the areas mentioned above is essential.

#### **Qualification for Counsellors of Course-2**

1. Master's Degree in Home Science specializing in Foods & Nutrition. It is essential that the person has at least two year work experience in the field of Food & Nutrition or Dietetics.
2. Master's Degree in Home Science (General) with the dissertation at the Masters level in the field of Nutrition. It is essential that the person has at least two year work experience in the field of Foods & Nutrition for Dietetics.
3. Bachelor's Degree (Honours) in Home Science followed by a Postgraduate Diploma in Nutrition/Dietetics. It is essential that the person has at least three years work experience in the field of Nutrition or Dietetics

#### **Qualification for Counsellors of Course-3**

The following is the order of preference for the qualifications of counsellors.

1. Master's Degree in Home Science specializing in Child Development. It is essential that the person has at least two year work experience in the field of Child Development in the area of teaching (at the college level) and/or research.
2. Master's Degree in Home Science (General) with the dissertation at the Master's level in the field of Child Development. It is essential that the person has at least two years work experience in the field of Child Development in the areas mentioned above.
3. Bachelor's Degree (Honours) in Home Science followed by a Postgraduate Diploma in Preschool Education/ Early Childhood Care and Education from a reputed institution. At least three years work experience in the field of Child Development in the areas mentioned above is essential.

#### **Qualification for Counsellors of Course-4**

The following is the order of preference for the qualifications of counsellors:

1. Master's degree in Home Science, specializing in Child Development It is essential that the person has at least two year work experience in the field of Child Development in the area of teaching, (at the college level) research, guidance and counselling, preschool education/ early childhood education including managing or working in a child care centre or working with children with disabilities.
2. Master's Degree in Home Science (General) with the dissertation at the Master's level in the field of Child Development It is essential that the person has at least two year work experience in the field of child Development in the areas mentioned above.
3. Bachelor's Degree (Honours) in Home Science followed by a Post Graduation Diploma in the Preschool Education/Early Childhood Care and Education from a reputed institution. At least three years work experience in the field of Child Development in the areas mentioned above is essential.

#### **23. POST GRADUATE CERTIFICATE IN RADIO WRITING (PGCR)**

##### **Eligibility:**

1. University and college teachers of Hindi with background in Mass Media. OR
2. University and College teachers in Mass Media with background in Hindi. OR
3. Producers and Programme Executives working with All India Radio who have 5 years of experience in producing programmes. OR
4. Journalists (with the fair knowledge of Hindi) working in Newspapers.

##### **Experience :**

A person who is considered for being the Counsellor should have preferably 5 years work experience.

**Note:** i) There will be no counselling sessions in PGCR programme. Instead, a 5-day Workshop will be held in selected Regional Centres with the help of local All India Radio Station under the guidance of the School of Humanities.

ii)

**24. POST GRADUATE DIPLOMA IN TRANSLATION (PGDT) :-**

**Eligibility:**

1. University and College teachers of Hindi with good background of English and Translation.
2. University and Colleges teachers of English with good background of Hindi and Translation.
3. Hindi Officer/Official Language (OL) Officer/ Deputy Director (OL)/Assistant Director (OL) in central government or public sector undertakings/Banks etc. with masters degree in Hindi/English and Hindi/English as a subject at degree level with at least 3 years experience in their respective positions.

**Experience :**

A person who is considered for being the Counsellor should have preferably 3 years work experience.

**25. CERTIFICATE IN PARTICIPATORY FORESTRY MANAGEMENT (CPFM):-**

**Eligibility :**

1. College level or above OR Experience of Training and Work in NGO sector, involved in natural resources management

For Selection of Counsellors: Teachers of Sociology/Anthropology/Social work/Environmental Studies/Forestry/Agricultural Science/Geography. **OR**

Teachers in Forestry Training Schools/Institutes/Colleges/Extension Education/Agricultural Institutions. OR Experienced functionaries working in NGOs active in Natural Resource Management Development Projects. Rural and Tribal Development.

**26. CERTIFICATE PROGRAMME IN WOMEN'S EMPOWERMENT AND DEVELOPMENT (CWED):-**

- i) Post Graduate degree in Social Sciences with Specialization in Women's studies or
- ii) Post Graduate in any subject other than Social Sciences but with working experience in area of women's development social development of the marginalized groups etc.

**27. POST GRADUATE DIPLOMA IN RADIO PRASARAN (PGDRP) :-**

1. Transmission executive and above in ATR. OR
2. lecturer and above teaching Media through I find! medium. OR
3. Lecturer and above teaching Hindi and have experience of working with AIR on written scripts for Radio Programme.

***The prospective academic counsellors with the following work experience can also be considered:-***

- o Five years experience of teaching Hindi and particularly media related courses at Graduate/ Post Graduate Level OR
- o Ten years experience for writing for the Radio OR o Ten years t^peri^ .:ce with Akhasvani/ AIR.

**28. CERTIFICATE IN HEALTH CARE WASTE MANAGEMENT (CHCWM) :-**

Eligibility Criteria for appointment of counsellor

1. MBBS, BDS, BAMS, BHMS.
2. Senior Nursing Professional with B.Sc. Nursing/GNM Qualification /
3. Hospital Administrator/Dy. Medical Superintendent.
4. Any other responsible officer of the hospital nominated by the respected Hospital/Management.

**29. DIPLOMA IN NURSING ADMINISTRATION (DNA)**

<b>Educational Qualification</b>	<b>Positions</b>	<b>Course</b>
M.Sc. Nursing	Any position in hospital	Theor. /Practical
B.Sc. Nursing	ANS, DNS, NS or Nurse Administrator or Teaching Administration in School and College of Nursing	Theory/Practical

	for 5 years	
Diploma in Nursing Education and administration	10 Years experience in Nursing Administration	Practical

Remuneration to the counselor would be as per university norms.

1. Norms for practical session-one supervisor for 7 to 10 students.
2. Norms for theory session-one counselor for 30 students

**30. CAFE/DAFE**

- Existing Academic Counselors of Biology, Sociology, Nursing, Medicine and Communication can be asked to take some of the counseling sessions.
- Fresh appointments to be made from people having Post+Graduate Degree in Psychology, Social Work and Family Studies.

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